



UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

23TTBDO-090A

REQUEST FOR QUOTATION

UPM Procurement Management Office

Date: NOV. 21 2023
RFQ No.: 2014 - PR#23202
MOP: Small Value Procurement

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than (NOV. 29, 2023) in the return envelope attached herewith.

- Note 1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate and valid Mayor's/Business Permit shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
- Other: Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

PR 23202 End-user: UPM Tech. Transfer & Business Dev't. Office (TTBDO)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	Toner Cartridge (original) : -HP 76A Black (for LaserJet [MFP M430f Printer])	pc	8			PHP 8,000.00	PHP 64,000.00		
TOTAL							PHP 64,000.00		
TOTAL QUOTED AMOUNT IN WORDS: Sixty-Four Thousand pesos and Zero cents									

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Warranty : _____
Delivery Terms: _____

Lenette Lorena P. Crucido
LENETTE LORENA P. CRUCIDO
ACTING DIRECTOR

22 NOV 2023

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Mobile No. : _____
Email Address: _____
Company T.I.N: _____
Date: _____