

REQUEST FOR QUOTATION

Date: September 22, 2023  
PR NO. 20723  
MOP: NP-53.9 Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Sealed Quotation duly signed by your representative to UPM PROCUREMENT MANAGEMENT OFFICE not later than October 02, 2023 in the return envelope attached herewith.

**PROCUREMENT MANAGEMENT OFFICE**

2nd Floor, UP Manila Main Building,  
Joaquin Gonzales Compound  
Padre Faura St. Ermita Manila

**Note:**

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

Item No.	Qty	Unit	Description	Compliance with technical specifications (Yes/No)		Unit Price	Total Price	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				Yes	NO				
1)	1	unit	Mechanical pipette, 1-channel , variable, 1 – 10 µL, separate control button and ejector -Mechanical air-cushion pipette and ergonomically designed - Fully autoclavable, UV and chemical resistant  Warranty: 3 years With certificate of calibration			52,800.00	52,800.00		
2)	1	unit	Mechanical pipette, 1-channel , variable, 10 – 100 µL, separate control button and ejector -Mechanical air-cushion pipette and ergonomically designed - Fully autoclavable, UV and chemical resistant  Warranty: 3 years With certificate of calibration			52,800.00	52,800.00		
3)	1	unit	Mechanical pipette, 1-channel , variable, 100 – 1,000 µL, separate control button and ejector -Mechanical air-cushion pipette and ergonomically designed - Fully autoclavable, UV and chemical resistant  Warranty: 3 years With certificate of calibration			52,800.00	52,800.00		
TOTAL							₱ 158,400.00		

Delivery Period: \_\_\_\_\_

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

PRINCESS B. DE LA CRUZ  
SUPERVISING ADMINISTRATIVE OFFICER

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Company T.I.N: \_\_\_\_\_  
Date: \_\_\_\_\_

**Landbank Account details (for payment)**

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Branch: \_\_\_\_\_