

## Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

*If a sole proprietorship:* I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *Select one, delete the other:*

*If a sole proprietorship:* As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

*If a sole proprietorship:* I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards;
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and
10. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the DBM-PS BAC and PS notices may be transmitted.

Telephone No/s.: \_\_\_\_\_

Fax No/s.: \_\_\_\_\_

E-mail Add/s.: \_\_\_\_\_

It is understood that notices/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 2014 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Doc. No. \_\_\_\_  
Page No. \_\_\_\_  
Book No. \_\_\_\_  
Series of \_\_\_\_

Note:

*"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:*

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.

**QUESTIONNAIRE FOR PROSPECTIVE BIDDERS**  
 (additional requirement for eligibility)

1. Have you ever participated in any bidding in the University of the Philippines System?

|     |    |
|-----|----|
| YES | NO |
|     |    |

If YES, fill up the table below, Use additional pages if necessary.

| Constituent University / UP Campus | Name of Project | Amount of Project | Duration Start / End (Dates) | Status (On-going / completed) |
|------------------------------------|-----------------|-------------------|------------------------------|-------------------------------|
|                                    |                 |                   |                              |                               |
|                                    |                 |                   |                              |                               |
|                                    |                 |                   |                              |                               |
|                                    |                 |                   |                              |                               |

2. Has your company ever been suspended or Blacklisted by the University of the Philippines System?

|     |    |
|-----|----|
| YES | NO |
|     |    |

If YES, fill up the table below, Use additional pages if necessary

| Constituent University/UP Campus | Name of project | Reason for suspension / Blacklisting | Status (on-going / lifted) |
|----------------------------------|-----------------|--------------------------------------|----------------------------|
|                                  |                 |                                      |                            |
|                                  |                 |                                      |                            |
|                                  |                 |                                      |                            |

3. Has your company ever been suspended or Blacklisted by any government agency / Company

|     |    |
|-----|----|
| YES | NO |
|     |    |

If YES, FILL UP THE Table below, Use additional pages if necessary

| Name of government Agency / Company | Name of Project | Reason for suspension / Blacklisting | Status (on-going / lifted) |
|-------------------------------------|-----------------|--------------------------------------|----------------------------|
|                                     |                 |                                      |                            |
|                                     |                 |                                      |                            |
|                                     |                 |                                      |                            |

4. Has there been any project of your company In the University of the Philippines that was terminated By Administration

|     |    |
|-----|----|
| YES | NO |
|     |    |

If YES, FILL UP THE TABLE BELOW, Use additional pages if necessary

| Constituents University / UP Campus | Name of Project | Reason for termination | Date of termination |
|-------------------------------------|-----------------|------------------------|---------------------|
|                                     |                 |                        |                     |
|                                     |                 |                        |                     |
|                                     |                 |                        |                     |

5. Do you certify that all documents submitted by Your company and personnel are authentic?

|     |    |
|-----|----|
| YES | NO |
|     |    |

|     |    |
|-----|----|
| YES | NO |
|     |    |

6. Is there any pending cases in a Court or any similar institutions in relation to any Government contract awarded to your company? In relation to practice or profession of any of your personnel?

If YES, fill up the table below. Use additional pages if necessary

For Company

| Case Filed | Where Filed | Date Filed | Status (On-going / resolved) | Remarks |
|------------|-------------|------------|------------------------------|---------|
|            |             |            |                              |         |
|            |             |            |                              |         |
|            |             |            |                              |         |

For Personnel

| Name of Personnel & Designation | Case Filed | Where Filed | Date Filed | Status (On-going / resolved) | Remarks |
|---------------------------------|------------|-------------|------------|------------------------------|---------|
|                                 |            |             |            |                              |         |
|                                 |            |             |            |                              |         |
|                                 |            |             |            |                              |         |
|                                 |            |             |            |                              |         |

I hereby certify that all statements and information provided herein are complete, true and correct.

Name & Signature of Bidder's Authorized Representative

Official Designation  
Company  
Date