



## BIDS AND AWARDS COMMITTEE II

University of the Philippines, Manila  
Padre Faura St. cor. Ma. Orosa St., Ermita, Manila

### CHECKLIST OF DOCUMENTS COMPRISING THE BID TECHNICAL & FINANCIAL COMPONENTS

**PROJECT NAME:** BIOCHEMICAL AND NUTRIENT ANALYSIS OF SELECTED FOOD PRODUCTS

**ABC: PhP2,261,952.00**

DETAILS/DESCRIPTION OF BID DOCUMENTS	
<b>ENVELOPE NO. 1 (Eligibility Requirements)</b>	
<b>Class "A" Documents</b>	
1. PhilGEPS Platinum Membership	
2. DTI Business Name Registration or SEC Registration with Articles Incorporation or Cooperative Development Authority (CDA) (whichever is applicable)	
3. Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located	
4. Current Tax Clearance	
<b>Technical Documents</b>	
1. Statement of all its ongoing government and private construction contracts, within five (5) years similar in nature and complexity to the contract to be bid, including contracts awarded but not yet started, if any. The statement shall be supported by notices of award, and/or notices to proceed issued by the owners.	
2. Statement of all completed government and private contracts within five (5) years from the submission of bids, similar in nature and complexity to the contract to be bid. The statement shall be supported by certificates of completion with good track record at least satisfactory performance. The prospective bidder must have completed a single contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the National statistics Office (NSO) consumer price indices must be at least fifty percent (50%) of the approved budget for the contract.	
3. The service provider shall be certified on international standards for testing and calibration on laboratory procedures.	
<b>Financial Documents</b>	
1. Computation of Net Financial Contracting Capacity (NFCC)	
<b>ENVELOPE NO. 1b (Technical Proposal)</b>	
1. Bid Security	
2. Conformity with the technical specification, as enumerated and specified in Sections VI and VII of the bidding documents	
3. Omnibus Sworn Statement in accordance with section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in Section VIII bidding forms.	
4. Authority of the signatory in the form of an affidavit of the owner (for single proprietorship) or Secretary Certificate/Board Resolution.	
5. Notarized UP Questionnaire	
<b>ENVELOPE NO. 2 (Financial Proposal)</b>	
1. Bid Price in Bid Form	