



INVITATION TO BID

1. The University of the Philippines-Manila, through its Bids and Awards Committee IV (BAC-IV) invites suppliers/distributors/manufacturers and interested parties to bid for the hereunder project:

Name of Project : **SUPPLY OF HANDHELD DERMATOME**
Requesting Unit : Division of Burns, Department of Surgery
Approved Budget of Contract : Php700,000.00
Contract Duration : Single Bid Only

2. Prospective bidders should have undertaken a similar project within the last two (2) years amounting to at least 50% of the Approved Budget for the Contract. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use the non-discretionary “pass/fail” criteria. Post-qualification of the lowest calculated responsive bid shall be conducted.
3. All particulars relative to Eligibility Statement and Screening, Bid Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification, Award of Contract and Performance Security shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations.
4. The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance of Bid Documents	08 April 2013
2. Pre-bid Conference	16 April 2013
3. Dropping/Opening of Bids	30 April 2013
4. Bid Evaluation	Within two (2) weeks after the opening of bids
5. Post-qualification	Within one (1) week after the bid evaluation
6. Issuance of Notice of Award (NOA)	Seven (7) days after the Post-qualification
7. Issuance of Notice to Proceed	Three (3) days upon issuance of the NOA

5. Bid documents will be made available only to prospective bidders upon payment of a non-refundable amount to be determined upon issuance to the UP-PGH Cash Division.
6. UP Manila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
7. The University of the Philippines Manila reserves the right to reject any/and or all bids, or to waive any formality or defects therein, and/or accept the bids or not to make an award as may be considered most advantageous to UP Manila.
8. All inquiries shall be directed to the BAC-IV Secretariat at tel. no.: 554-8400 loc. 3588 or 554-8435. This is also posted at the UP Manila official website: <http://www.upm.edu.ph/procurement>.

MARIA BERNADETTE P. IDJAO
BAC-IV Secretary