

III. Bid Data Sheet

ITB Clause	
.1.2.	The Procuring Entity is University of the Philippines Manila. The evaluation procedure is Quality Cost Based Evaluation/Selection (QCBE/QCBS)
.1.3.	The Funding Source is: The Government of the Philippines (GOP) through Fund 184-142 The name of the project is Newborn Screening Facility Engagement Campaign
.1.5.	<i>Select one, delete the other.</i> <i>If the Project shall not be phased, state: The Project shall not be phased.</i> <i>If the Project is to be phased, insert a description of the phases here, referring to the Terms of Reference (TOR) as necessary.</i>
.1.24.(a)	No further instructions.
.1.25.	“Subcontracting is not allowed.”
.1.26.	“Not applicable”.
7.1	The Procuring Entity will hold a pre-bid conference for this Project on Board Room, UP Manila 8/F, Philippine General Hospital Taft Avenue, Manila The date and time of pre-bid conference is 18 November 2019, 1:30 PM.
.1.32.	The Procuring Entity’s address is: <i>Ms. Miladilla A. Santiago, Acting Secretary, Director Procurement Office</i> <i>Bids and Awards Committee 3</i> Office of the BAC Secretariat 8 th Floor, PGH Central Block Building <i>Tel. No. 814-1224</i>
.1.36.(b)	Not applicable
.1.42.	Taxes: <i>[Specify Consultant’s liability: nature, sources of information]</i>
.1.44.	The ABC is Three Million Five Hundred Thousand Pesos (Php3,500,000.00) Any bid with a financial component exceeding this amount shall not be accepted.
.1.45.	The bid prices shall be quoted in Philippine Pesos.
.1.47.	No further instructions.
.1.48.	Bids will be valid until One Hundred Twenty (120) calendar days from the opening of the bids and in case of an award, the contract price must be valid until the delivery period.
.1.50.	The bid security shall be limited to a Bid Securing Declaration or any of the following forms and amounts: 1. 2% of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;

	2. 5% of ABC, if bid security is in Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission;
.1.51.	The bid security shall be valid until One Hundred Twenty (120) calendar days from the opening of the bids.
.1.54.(b)iii	No further instructions.
.1.60.	No further instructions.
.1.62.	Each Bidder shall submit 1 original and 2 copies of the first and second components of its bid.
.1.64.(a)	The address for submission of bids is Internal Audit Office, UP Manila 8/F, Philippine General Hospital Taft Avenue, Manila The deadline for submission of bids is 02 December 2019, 11:30 AM.
21.2	The address for opening of bids is Board Room, UP Manila 8/F, Philippine General Hospital Taft Avenue, Manila The date and time for opening of bids is 02 December 2019, 1:30 PM.
22.1	No further instructions.
	The place of bid opening is Board Room, UP Manila 8/F, Philippine General Hospital Taft Avenue, Manila The date and time of bid opening is 02 December 2019, 1:30 PM.
25.1	The following processes for the opening and evaluation of bids shall be adopted: a) The technical proposal together with the financial proposal shall be considered in the ranking of consultants. The technical proposals shall be evaluated first using the criteria in ITB Clause 25.2. The financial proposals of the consultants who meet the minimum technical score shall then be opened. b) The financial and technical proposals shall be given corresponding weights with the financial proposal given a minimum weight of fifteen percent (15%) up to a maximum of forty percent (40%). The weight of the technical criteria shall be adjusted accordingly such that their total weight in percent together with the weight given to the financial proposal shall add to one hundred percent (100%). The BAC shall rank the consultants in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid. c) The HoPE shall approve or disapprove the recommendations of the

	<p>BAC within two (2) calendar days after receipt of the results of the evaluation from the BAC.</p> <p>d) After approval by the HoPE of the Highest Rated Bid, the BAC shall, within three (3) calendar days, notify and invite the consultant with the Highest Rated Bid for negotiation in accordance with ITB Clause 27.</p>
25.3	<p>The numerical weight and the minimum required St for each criterion are as indicated in the Terms of Reference.</p> <p>In the evaluation of the Technical Proposals (70%), the following weights shall be used:</p>
26.1	<p>The opening of Financial Proposals shall be 02 December 2019, 1:30 PM at</p> <p>Board Room, UP Manila 8/F, Philippine General Hospital Taft Avenue, Manila</p> <p>Financial Proposals shall be opened in public.</p>
26.2	<p><i>For Quality Cost Based Evaluation (QCBE):</i></p> <p>After the evaluation of quality is completed, the Procuring Entity shall notify those Consultants whose Bids did not meet the minimum qualifying mark or were considered non-responsive to the Bidding Documents and TOR, indicating that their Financial Proposals shall be returned unopened after completing the selection process. The Procuring Entity shall simultaneously notify the Consultants that have secured the minimum qualifying mark, indicating the date and time set for opening the Financial Proposals. The opening date shall not be sooner than two weeks after the notification date unless otherwise specified in ITB Clause 26.1. The notification may be sent by registered letter, facsimile, or electronic mail.</p> <p>The Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultant, the quality scores, and the proposed prices shall be read aloud and recorded when the Financial Proposals are opened. The Procuring Entity shall prepare minutes of the public opening.</p> <p>The BAC shall determine whether the Financial Proposals are complete, <i>i.e.</i>, whether all the documents mentioned in ITB Clause .1.37.(e) are present and all items of the corresponding Technical Proposals that are required to be priced are so priced. If not, the Procuring Entity shall reject the proposal. The BAC shall correct any computational errors, and convert prices in various currencies to the Philippine Peso at the rate indicated in ITB Clause .1.44.(b). The Financial Proposal shall not exceed the ABC and shall be deemed to include the cost of all taxes, duties, fees, levies, and other charges imposed under the applicable laws. The evaluation shall include all such taxes, duties, fees, levies, and other charges imposed under the applicable laws; where special tax privileges are granted to a particular class or nationality of Consultant by virtue of the GoP's</p>

international commitments, the amount of such tax privileges shall be included in the Financial Proposal for purposes of comparative evaluation of Bids.

The lowest Financial Proposal (F1) shall be given a Financial Score (Sf) of 100 points. The Sf of other Financial Proposals shall be computed based on the formula indicated below:

$$Sf = 100 \times F1/F$$

Where:

Sf is the financial score of the Financial Proposal under consideration,

F1 is the lowest Financial Proposal, and

F is the Financial Proposal under consideration.

Using the formula $S = St \times T\% + Sf \times F\%$, the Bids shall then be ranked according to their combined St and Sf using the weights (St is the technical score of the Technical Proposal under consideration; T = the weight given to the Technical Proposal; F = the weight given to the Financial Proposal; $T + F = 1$) indicated below:

T _____ [*From 0.6 to 0.85*]; and

F _____ [*From 0.15 to 0.4*];

provided that the total weights given to the Technical and Financial Proposals shall add up to 1.0.

For Quality Cost Based Selection (QCBS):

After the evaluation of quality is completed, the Procuring Entity shall notify those Consultants whose Bids did not meet the minimum qualifying mark or were considered non-responsive to the Bidding Documents and TOR, indicating that their Financial Proposals shall be returned unopened after completing the selection process. The Procuring Entity shall simultaneously notify the Consultants that have secured the minimum qualifying mark, indicating the date and time set for opening the Financial Proposals. The opening date shall not be sooner than two weeks after the notification date unless otherwise specified in **ITB** Clause 26.1. The notification may be sent by registered letter, facsimile, or electronic mail.

The Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultant, the quality scores, and the proposed prices shall be read aloud and recorded when the Financial Proposals are opened. The Procuring Entity shall prepare minutes of the public opening.

The BAC shall determine whether the Financial Proposals are complete,

	<p><i>i.e.</i>, whether all the documents mentioned in ITB Clause .1.37.(e) are present and all items of the corresponding Technical Proposals that are required to be priced are so priced. If not, the Procuring Entity shall reject the Bid. The BAC shall correct any computational errors, and convert prices in various currencies to the Philippine Peso at the rate indicated in ITB Clause .1.44.(b). The Financial Proposal shall be deemed to <i>[include/exclude]</i> the cost of all taxes, duties, fees, levies, and other charges imposed under the applicable laws. The evaluation shall <i>[include/exclude]</i> all such taxes, duties, fees, levies, and other charges imposed under the applicable laws; where special tax privileges are granted to a particular class or nationality of the Consultant by virtue of the GoP’s international commitments, the amount of such tax privileges shall be included in the Financial Proposal for purposes of comparative evaluation of Bids.</p> <p>The lowest Financial Proposal (F1) shall be given a Financial Score (Sf) of 100 points. The Sf of other Financial Proposals shall be computed based on the formula indicated below:</p> $Sf = 100 \times F1/F$ <p>Where:</p> <p>Sf is the financial score of the Financial Proposal under consideration,</p> <p>F1 is the lowest Financial Proposal, and</p> <p>F is the Financial Proposal under consideration.</p> <p>Using the formula $S = St \times T\% + Sf \times F\%$, the Bids shall then be ranked according to their combined St and Sf using the weights (St is the technical score of the Technical Proposal under consideration; T = the weight given to the Technical Proposal; F = the weight given to the Financial Proposal; T + F = 1) indicated below:</p> <p>T _____ <i>[From 0.6 to 0.85]</i>; and</p> <p>F _____ <i>[From 0.15 to 0.4]</i>;</p> <p>provided that the total weights given to the Technical and Financial Proposals shall add up to 1.0.</p>
27.1	<p>The address for negotiations is</p> <p>Bids and Awards Committee 3 Office of the BAC Secretariat 8th Floor, PGH Central Block Building</p>
27.2(e)	No negotiations pertaining to the Financial Proposal shall be undertaken.
28.2	<i>“No additional requirement.”</i>
31.4.6	<i>“No additional requirement.”</i>
32.1	No further instructions.
33.2	The effective date of the contract is the date indicated in the Notice to Proceed.

