



UNIVERSITY OF THE PHILIPPINE MANILA  
The Health Sciences Center  
8/F PGH Central Block Bldg., Taft Avenue Manila

### INVITATION TO BID

The University of the Philippines Manila-Philippine General Hospital, through its Bids and Awards Committee 2 (BAC 2), invites interested service providers to apply for eligibility and if found eligible, to bid for the hereunder contract:

Name of Contract: **LABORATORY ANALYSES FOR UNIVERSITY OF THE PHILIPPINES WELLNESS INITIATIVE FOR SENIORS AND ELDERS (UPWISE) PROGRAM**

Approved Budget For One Million Three Hundred Sixty Seven Thousand Eight Hundred Twenty Pesos

The Contract (ABC) : (Php1,367,820.00)

Fund Source : FCM#2016-1024

Contract Duration: Thirty (30) Calendar days

Prospective bidders should possess licenses/permits applicable to the contract, have completed/ongoing similar contract with a value of at least 50% of the ABC, and have key personnel and equipment available for the prosecution of the contract. The BAC 2 will use non-discretionary pass/fail criteria in the Eligibility Check as well as the Preliminary Examination of Bids. All bids shall be evaluated using the criteria set by UP Manila.

All particulars relative to the bidding process (from eligibility check up to the award of the contract) and implementation of the project shall be governed by the pertinent provisions of RA 9184 and its Implementing Regulations (IRR) and applicable Annexes.

The schedule of bidding activities is as follows:

Activities	Schedule
1. Issuance of bid documents to prospective bidders Payment of Bid Documents: Php1,300.00 Order of payment shall be issued at the Office of the BAC 2 Secretariat	25 July 2017 Office of the BAC 2 Secretariat 8 <sup>th</sup> Floor, PGH Compound, Taft Avenue, Manila
2. Pre-Bidding Conference	01 August 2017 UP Manila Social Hall, 8 <sup>th</sup> Floor, PGH Compound, Taft Avenue, Manila Time: 1:30 pm
3. Dropping of bids	15 August 2017 Not later than 11:30 am Internal Audit Office, 8 <sup>th</sup> Floor, PGH Compound, Taft Avenue, Manila
4. Opening of bids	15 August 2017 1:30 pm, UP Manila Social Hall, 8 <sup>th</sup> Floor, PGH Compound, Taft Avenue, Manila

The University of the Philippines Manila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

The University of the Philippines Manila reserves the right to reject any or all bids, to waive any formality or defects therein, or to accept such bids as may be considered most advantageous to UP Manila.

All inquiries shall be directed to the BAC2 Secretariat: c/o Ms. Elena M. Venturina/Lalaine C. Salaysay/Ronald C. Cabigting at Tel. No. 567-23-62

*APPROVED BY:*

**(SGD.)ROMEO R. QUIZON, MSc, Eng'g**  
BAC 2 Chair

*NOTED:*

**(SGD.)ARLENE A. SAMANIEGO, MD**  
Vice Chancellor for Administration

Posting: PhilGEPS, UPM Web, BAC 2 Bulletin Board  
on 25 July 2017



# NATIONAL INSTITUTES OF HEALTH

G/F National Institutes of Health Bldg., UP Manila, 623 Pedro Gil St. Ermita, Manila 1000 Philippines  
Tel Nos: (632) 5264266; (632) 5264349 Telefax No: (632) 5250395 Website: <http://nih.upm.edu.ph/nihrdms>



## TERMS OF REFERENCE

(04 July 2017)

Laboratory Analyses for the Project 2 entitled 'Health Determinants of Active Aging and Frailty Assessment' of the Emerging Interdisciplinary Research (EIDR)-UP Wellness Initiative for Seniors and Elders (UPWISE) program

### Specifications:

1. **Scope of work:** Blood extraction, transport, and analysis of laboratory tests (single contract)
2. **Tests to be performed per subject:**
  - a) Complete blood count (CBC)
  - b) Fasting blood sugar (FBS)
  - c) Blood urea nitrogen (BUN)
  - d) Creatinine
  - e) Sodium
  - f) C-reactive protein (CRP)
  - g) Thyroid Stimulating Hormone IRMA (TSH IRMA)
  - h) Vitamin B12
  - i) Erythrocyte sedimentation rate (ESR)
  - j) Lipid profile
  - k) Vitamin D
3. **Service:** Willing to do blood extraction at the research site (UP Diliman Health Service) and subjects' place of residence (if there is/are homebound/bedridden subject/s).
4. **Criteria for evaluation of proposals:**
  - a) Duly registered and DOH licensed medical laboratory
  - b) With standardization of laboratory tests wherein tests are performed using the same method and instrument
5. **Contract duration:** 1-5 days release of the laboratory results
6. **Price:** P 9,180.00 per subject including blood extraction on site, all materials to be used for blood extraction and transport of specimen
7. **Basis for the approved budget:** Based on canvassed laboratory prices from 3 laboratory facilities in 2015
8. **Payment terms:** Monthly issuance of statement of account payable through check within 60 days

APPROVED:

  
SHELLEY ANN F. DE LA VEGA, MD, MSc  
Program Leader, UPWISE


  
CARMENCITA DAVID-PADILLA, MD, MAHPS  
Chancellor

University of the Philippines Manila

19 JUL 2017

University of the Philippines Manila  
THE HEALTH SCIENCES CENTER

Recommending Approval:

  
EVA MARIA C. CUTIONGCO-DE LA PAZ, MD, FPPS  
Vice Chancellor for Research, UPM and  
Executive Director, NIH

04 July 2017



**CARMENCITA DAVID-PADILLA, MD, MAHPS**

Chancellor

University of the Philippines Manila

Dear **Chancellor Padilla**,

This is to respectfully inform you of the **Terms of Reference (TOR)** revision for the **Laboratory Analyses** for University of the Philippines Wellness Initiative for Seniors and Elders (UPWISE) program.

As per the comments and suggestions of the Bids and Awards Committee (BAC) during the Pre-procurement meeting dated 04 July 2017, these are the following revisions;

1. **TOR Item No. 3. Service:** Deletion of 3<sup>rd</sup> sentence [*Willing to continue the service in UP Los Banos for the Year 2 (2018)*]
2. **TOR Item No. 4b. Criteria for evaluation of proposals:** Deletion of phrase '*across multiple branches*'

Attached herewith is a copy of the revised TOR dated 04 July 2017 for your approval.

Thank you.

Sincerely,

**SHELLEY ANN F. DE LA VEGA, MD, MSc**

Program Leader, UPWISE

Director, Institute on Aging

National Institutes of Health

University of the Philippines Manila

cc: Bids and Awards Committee (BAC)  
Research Grants and Administration Office (RGAO)