



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

“PHIC-Accredited Health Care Provider”
ISO 9001:2015 Certified

Date: **27 October 2020**
Reqn. No.: **PUR20-10-0930**

Gentlemen:

RE: Request for **OPEN PROPOSAL**

This office is in the market for the following items:

<u>Item</u> <u>No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
				<u>(All Taxes Included)</u>	
		<u>PUR20- 10- 0930 - Expanded Hospital Research Office</u>			
1	250 Pieces	Printing of 2018 Research Inventory Manual Size: Folded - 8 1/2" x 11" Spread - 11" x 17" Stock: Cover - C2S 220 Inside: Book 70gsm Cover: Full color; with scoring Inside: Black and White, colored Special Requirement: > 100- 194 pages, perfect binding, matte lamination, lay out supplied > spine with text: Research Inventory Manual 2018 UP - Philippine General Hospital *****	P 300.00	_____	_____
<i>Total Approved Budget for the Contract ==></i>			<u>P 75,000.00</u>		

Note: Kindly coordinate with EHRO for the full details of the Manual at local 2065 and look for Mr. Dylan Reyes.
Delivery : Upon submission and approval of the final proof/sample

TERMS & CONDITIONS:

1. Indicate warranty period.
2. Indicate delivery period.
3. Should follow the size specification of the product.
4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item.**
Two or more bids/offer is automatically disqualified.
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal.**
***Certified True Copy with Signature over Printed Name of the ff: Mayor's Permit, PhilGEPS Certificate/Registration, ITR; and original Notarized Omnibus Sworn Statement**
Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **Purchasing Office - PGH** not later than **4:30PM** on **04 November 2020** at which time said quotations will be opened.
(Please send thru fax no. 554-8400 Local 3021 c/o **Mr. ARMANDO S. MIJARES or e mail** at asmijares2@up.edu.ph)

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the