

# **PURCHASE ORDER** **UPM-Philippine General Hospital**

Agency

Supplier <b>METRO DRUG, INC.</b>	P.O. No. <b>13-08- 2528 (DMR)</b>
Address <b>Manila Avenue, Bicutan, Taguig, MM</b>	Date <b>30 August 2013</b>
Tel. No. <b>837-3044/802-7575</b> T.IN: <b>000-641-985-000</b>	Mode of Procurement <b>pls see below</b>

Gentlemen:

Please furnish this office of the following articles subject to the terms and conditions contained herein:

PR No. **(220) PUR13-07-1342**

Place of Delivery: <b>Main PHARMACY - PGH, Taft Avenue, Manila</b>	Delivery Term:
Date of Delivery: <b>Five (5) wk/g</b> day from receipt	Payment Term:

Stock No.	Unit	D/M for Resale	Description	Quantity	Unit Cost	Amount
15	pcs		<b>Ofloxacin 3mg/ml eye drops, 5ml, (Dizoflox Eye Drops)</b>  <b>Basis: NEGOTIATED PROCUREMENT as per R.A. 9184 (6th Edition) Sec. 53.1 s. 2003</b>	<b>20</b>	<b>P 140.90</b>	<b>P 2,818.00</b>

(Total Amount in Words) <b>TWO THOUSAND EIGHT HUNDRED EIGHTEEN PESOS only</b>	<b>P 2,818.00</b>
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**A. TERMS OF PURCHASE:**

- Prices as per your quotation, bid or previous delivery.
- Materials delivered subject to inspection and acceptance by requisitioning dept.
- Conditions set in bid are part of Contract.
- Send invoice in 6 copies with first two copies of PO to Supply/Equipment Section/Property Office.

**B. PENALTY CLAUSE:**

- Upon Contractor's failure to make delivery when due to the UP MANILA/PGH shall impose either of the following sanctions on the Contractor/Awardee:
- A liquidated damage of 1/10 of 1% of the value of the undelivered item/s for each day of delay but not exceed 10% thereof;
  - The excess over the contract price if purchase is made in the open market, said amount to be deducted from any amount due to said Contractor/Awardee;
  - 10% penalty of the item ordered if allowed to substitute or deliver other brand/packing;
  - 10% penalty on the undelivered items/s;
  - Terminate the contract for non-delivery by the supplier unless it can be established that non-compliance of the obligation is due to fortuitous event or force majeure;
  - Other appropriate administrative sanctions as prescribed under R.A. 9184 and other applicable laws.
- The UP MANILA/PGH may deduct the value of the penalty imposed from any money due or which may become due the contractor or to recover from the contractor's bond filed under this contract, if there is any.

**C. WARRANTY**

A retention money in the amount equal to ten percent (10%) of every progress payment or a special bank guarantee equivalent to ten percent (10%) of the total contract price shall be required for the assurance in the correction of any manufacturing defects.

**D. OTHER REQUIREMENTS:**

All delivery invoices made against this Purchase Order should bear the VAT Number of the seller/supplier and the BIR Permit Number.

**E. OTHER TERMS AND CONDITIONS:**

The Supplier shall get the Purchase Order (P.O.) from the UP MANILA/PGH within three (3) working days from notification through confirmed fax/telephone call that approved P.O. is already available for pick-up. Despite failure of the supplier to pick-up the above P.O. within the given period commencing from notification, it shall be valid to impose the penalty for non-delivery of the item/s within the above-stated delivery period, which will start from the day following the expiration of the given period to pick-up the Purchase Order.

Very truly yours,

Conforme:

(Signature over printed name &amp; Position Designation)

(Date) **9/29/13**
**JOSE C. GONZALES, M.D.**  
Director
**13 Sept. 2013****SEP 26 2013**

Funds Available:

**ELIZABETH M CARDENAS**

Chief Accounting

ALBS No.:

Amount:

**MODE 13-09-1004 (439-901)**  
**P 2,818.00**
