



UNIVERSITY OF THE PHILIPPINES  
MANILA

Taft Avenue, Manila, Metro Manila, NCR  
VAT Reg. TIN: 000-864-006-000



NIH1HG10008250

Purchase Request

Entity name: UP Manila

Fund Cluster: 07

PPMP No.:

Office/Section: UPM Institute of Human Genetics		PR No.: 11489 Responsibility Center Code: MA04091001 - D0000096	Date: July 30, 2020		
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	lot	<p>Van Rental for Office Shuttle Service Travel Date: Upon approval of contract to December 31, 2020 (contract is subject for termination anytime with written notice) Various pick-up and drop-off points of the NSC-NIH Staff (please see attached list of pick-up and drop-off points) Destination: Building H, UP AyalaLand Technohub, Commonwealth Ave, Diliman, Quezon City</p> <p>Inclusion: rental, driver's fee, fuel, toll fees, parking fees, driver's meals, regular sanitation, driver's face mask and face shield</p> <p>Type of vehicle: Van (Max of 10 passengers) Average number of passengers for pick up/drop of per day 16- 20 passengers</p> <p>Budget: Php5,000 per day for 2 Vehicles</p>	1	500,000.00	500,000.00
<b>Grand Total</b>					<b>500,000.00</b>
Purpose: For Newborn Screening Center-NIH					

NOTED AS TO MODE OF PROCUREMENT

*Miladilla A. Santiago*  
MILADILLA A. SANTIAGO, CPA  
Director, UPM - Procurement Office *pub.*

FUND AVAILABLE FOR # 500,000  
CHARGEABLE AGAINST: 2040101570-142  
*[Signature]*  
ACCOUNTING OFFICER  
U.P. MANILA

Certified that all items listed on the  
Purchase Request No. 11489 are included  
on 2020 Annual Procurement Plan submitted by  
UP Manila NIH-IHG.  
Mode of Procurement: **Small Value Procurement**  
*[Signature]*  
Princess B. De la Cruz  
Administrative Officer V

NON-COMMON - SERVICES

Requested by: *[Signature]*  
Signature: \_\_\_\_\_  
Printed Name: Chiong, Dr. Mary Anne Dioquino  
Designation: Director

Approved by: *[Signature]*  
Signature: \_\_\_\_\_  
Printed Name: Samaniego, Dr. Arlene Alcid, MD  
Designation: Vice Chancellor for Administration  
SEP 01 2020

Office of the Vice Chancellor  
for Administration, UP Manila  
Received by: *[Signature]*  
Date/Time: AUG 27 2020

2:47 (604/1/2)  
UPMA - Procurement Office  
RECEIVED  
10:10 (2/17/20)  
OFFICE ATOR (10)

## NORTH OF TECHNOHUB

NAME	POSITION	PICK-UP / DROP OF POINT
DELA PENA, JANIS JEAN M.	Medical Technologist	Zabarte, Ministop
DIOLA, LORNA B.	Medical Technologist/ Team Captain	UP-Child Development Center, CP. Garcia cor Purok Aguinaldo
DURAN, AYLEEN MAE D	Medical Technologist	Commonwealth cor. Mindanao Ave, Jolibee
GALINDON, CAMILLE TRIXIE	Medical Technologist	Robinson Batasan
GALVEZ, GLENICA	Medical Technologist	Maginhawa (GrillQueen)
TABING, LEAH JANE C.	Medical Technologist	Jolibee, Matalino St.
ALDEMITA, CHARISSE G.	Medical Technologist	711 Tandang Sora Cor Philand Drive
GARCIA, MAUREEN	Data Encoder	Maginhawa (GrillQueen)
RUELOS, MICHELLE	Data Encoder	Batasan Commonwealth
JUANICO, JOANNA	Nurse I	Quirino Hiway, Kingspoint Sauyo
SERRANO, JENIA	Nurse I	Batasan Commonwealth
BUOT, JOSE ALLAN	Administrative Aide	Commonwealth Market
CUBELO, MARIFE R.	Accounting Clerk	SM Fairview / NOVA Stop Terminal
GARCIA, ARNEL QUINTIN	Administrative Aide	Maginhawa (GrillQueen)
DECANO- TERRADO, JOANA ABIGAIL	Project Development Officer	Zuzaregui, Quezon City
VIANA, WENALYN U	Project Development Officer	Molino, Bacoor Cavite

## SOUTH OF TECHNOHUB

NAME	POSITION	PICK-UP / DROP OF POINT
MERCADO, JUN	Laboratory Aide	Sta. Maria, Bulacan
VALEZA, GERALYN N.	Lab Manager	UN / NBI
ALUMBRO, PEARL ALICE	Data Encoder	Lawton, Park and Ride
BICALDO, ANDREA	Data Encoder	Don Galo Paranaque (Duty Free)
BROTONEL, MAYLENE	Data Encoder	MIA Road, Jolibee Coastal
TANGPOS, CHRISTIAN RAY	Data Encoder	Sucat Interchange
ARGALLON, MARNILEN	Nurse I	SM North Edsa
RONDILLA, JEFFERSON	Nurse II	MRT Shaw Boulevard
SUR, SOLAUSTRIA	Nurse I	Malabon (Hulong Duhat)
DE JESUS, ALLAN JOWARD	Kits releasing officer (WFH)	Sucat Interchange
MALLARI, RYAN P.	Purchase Order Officer	Ospital ng Tondo

**Note:**

Type of vehicle:	Van (Max of 10 passengers)
Average number of passengers for pick up/drop of per day	16-20 passengers