



UNIVERSITY OF THE PHILIPPINES
UP Manila
Taft Avenue, Manila

Request for Quotation
PROCUREMENT OFFICE

Date : July 10, 2019
RFQ No.: PR2019-16B
MOP : SMALL VALUE

Please quote at your government price inclusive of VAT and state the time within which you can make delivery. It will be appreciated if we can have your sealed quotation duly signed by your representative at the UP Manila Internal Audit Office located at 8th Floor Central Block Bldg. PGH, Taft Ave., Manila not later than 1:00 PM, July 19, 2019.

General Conditions:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 7 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission for the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
8. Others:

PR No.: 7919 - End-user: COMMISSION ON AUDIT

Item No.	Code	GENERAL DESCRIPTION	UOM	QTY	UNIT PRICE	TOTAL PRICE	TOTAL QUOTED AMOUNT
1.		DESKTOP COMPUTER: - Intel Core i7, 8 th gen. processor (or better with compatible Motherboard) - Integrated audio system and speakers - 16GB DDR4 RAM (with compatible motherboard) - 1TB SATA 3G (7200 rpm) HDD (or better) - Nvidia GTX 745, 4GB (or higher) - Wireless Ethernet LAN Card 10/100/1000 - Wired Ethernet LAN Card; - SATA 24x DVDRW; - 2-USB 2.0 or better; - 23"HD LED Monitor - wired keyboard and wired mouse; USB speakers; - AVR 500watts - Windows 10 - 64 bit OEM - MS Microsoft Office Standard 2016 or better	UN	2	P60,000.00	P120,000.00	
2.		PRINTER: Monochrome, Laser printer Function: Print; Printer Type: Laser Printer; Dimensions: 340mm x 238mm x 189mm; Print Speed: up to 20ppm A4 size & up to 21ppm Letter size; Paper Type: Plain paper, recycled paper; Paper size: A4, Letter, Folio; Maximum paper capacity: up to 150 sheets of 80g/m2 plain paper; Resolution: up to 600x600dpi (2400x600dpi w/ resolution control); Paper Input-paper Tray #1; USB Connectivity: Full-speed USB 2.0; Power source: 220-240V AC 50/60Hz; Warranty: one year	UN	2	4,600.00	9,200.00	
TOTAL						P129,200.00	
TOTAL QUOTED AMOUNT IN WORDS:							

Miladilla A. Santiago
MILADILLA A. SANTIAGO
Director, Procurement Office
7/12/2019

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company : _____
Address : _____
Name of Representative: _____
Position : _____
Signature : _____

Tel. No. : _____
Fax No.: _____
Email Address : _____
Date : _____



UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00



OOBAC10000839

Purchase Request

Entity Name: UP Manila		Fund Cluster: 01		PPMP No.:	
Office/Section: UPM Property and Supply Office		PR No.: 7919		Date: May 28, 2019	
		Responsibility Center Code: MA03019001			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Cabinet, Steel, Open type, 7 shelves, 16" W x 48" L x 77" H with narrow steel at two sides to support files at sides portion	20	15,553.00	311,060.00
	un	Computer Desktop (see attached technical evaluation from IMS)	2	60,000.00	120,000.00
	un	Printer Monochrome Laser Printer (see attached technical evaluation from IMS)	2	4,600.00	9,200.00
				Grand Total	440,260.00

Purpose: as per attached RIS from COA

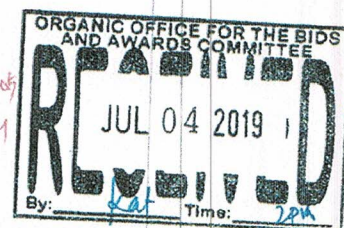
Certified that all items listed in Purchase Request No. **7919** were included in the **2019 UP Manila Annual Procurement Plan**. Mode of Procurement is **Small Value**.

Vicky D. Galvan
MS. VICKY D. GALVAN 07 June 2019
Chief, Property & Supply Office



BUDGET CLEARANCE

Requested by: *[Signature]*
Amount: **440,260.00**
[Signature]
WILLIE C. SORIANO
Chief, Finance Office, UPM
Date: **6/11/19**



Signature: Printed Name: Designation:	Requested by: <i>Vicky D. Galvan</i> Galvan, Ms. Vicky Domingo Chief Administrative Officer 07 June 2019	Approved by: <i>[Signature]</i> Samaniego, Dr. Arlene Acid, MD Vice Chancellor for Administration JUN 14 2019
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