



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

PHIC-Accredited Health Care Provider
ISO 9001 Certified

REQUEST FOR PROPOSAL


Date: **21 November 2022**
Purchase Request No.: **PM No. 22- 04- 020 (RECANVASS)**
Mode of Procurement: **SMALL VALUE PROCUREMENT (NP53.9)**

Please quote at your government price inclusive of VAT for the item/s listed below. It will be appreciated if you can submit your quotation duly signed by your representative at the **Bids and Awards Committee 1 Office**, Ground Floor, near chapel, Philippine General Hospital, Taft Avenue, Manila not later than **3:00 PM, 28 November 2022**.

General Conditions:

1. All entries must be typewritten or in print.
2. Delivery Period: **Seven (7)** calendar days.
3. Warranty shall be for a minimum period of six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance by the procuring entity.
4. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
5. Price validity shall be for a period of 90 calendar days from the date of opening of quotation/proposal.
6. Documentary requirements should be attached upon submission of the quotation / proposal.
☐ Valid Business / Mayor's Permit ☐ PhilGEPS Registration Number/Certificate
☐ Latest Business / Income Tax Return ☐ Notarized Omnibus Sworn Statement
7. Supplier is required to submit single bid / offer only for each item. Two or more bids / offer is automatically disqualified.
8. Others:

For further information, you may call at (02) 8554-8400 local 3027 and look for **Ms. Fenie S. Tumbaga**


LOLITA G. ALVAREZ
Chief, Purchasing Office

End-User: **PHARMACY DEPARTMENT**

Item No.	Item Description	Qty	UO M	Unit Price (PHP)	Quoted Unit Price	Statement of Compliance	
						Yes	No
1	ONE- TIME VALIDATION ONE (1) UNIT LAMINAR FLOW HOOD with PGH Two (2) units BIOLOGICAL SAFETY CABINET with PGH No. 13P- 1080, 14P-776 Two (2) CLEAN ROOMS AREA (Located at the Central Block and Oncology Pharmacy)	178,986.01	Lot	178,986.01			
Approved Budget for the Contract				178,986.01			
Total Amount of Quotation (in <u>Words</u> & in <u>Figures</u>)							

I/We, the undersigned Supplier, hereby OFFER to supply/deliver/perform the above described items.

Name of Company: _____
Name of Representative: _____
Position / Designation: _____


Signature _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The UPM-PGH shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
8. The UPM-PGH shall assumes no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
9. In case of two or more bidders are determined and declared as Lowest Calculated and Responsive Quotation, the UPM-PGH shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning provider in accordance with GPPB Circular 06-2005.
10. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period of subject, however, to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth of one percent (0.01%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however, fails to effect completed delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future biddings, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
11. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.
12. Compliance with Republic Act (R.A.) 9184 and other applicable laws.

UNDERTAKING

I/We undertake, if our quotation/proposal is accepted, to deliver the items in accordance with the General /Terms and Conditions contained in the Request for Quotation/Proposal.

Name of Company:	_____	Office Tel. No.:	_____
Address:	_____	Fax / Mobile No.:	_____
Name of Representative:	_____	e-Mail Address:	_____
Position / Designation:	_____	Date:	_____
Signature	_____		



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SCOPE OF WORK

LOCATION : DEPARTMENT OF PHARMACY

NAME OF EQUIPMENT: RE-CERTIFICATION OF BIOLOGICAL SAFETY CABINET

1. Airflow Velocity Test (Inflow)
2. Airflow Velocity Test (Downflow)
3. PAO Filter Leak Test
4. Light Intensity Test
5. Noise Level Test
6. Smoke Pattern Test
7. Site Assessment Test
8. UV Intensity Light Test
9. Attach Preventive Maintenance & Calibration Sticker on the unit
10. Submit Preventive Maintenance & Calibration Report

NAME OF EQUIPMENT: RE-CERTIFICATION OF LAMINAR FLOW/PCR CABINET

1. Downflow Velocity Test
2. Particle Count Test
3. Light Intensity Test
4. Noise Level Test
5. Attach Preventive Maintenance & Calibration Sticker on the unit
6. Submit Preventive Maintenance & Calibration Report

NAME OF EQUIPMENT: VALIDATION OF CLEAN ROOM

1. Particle Count Test
2. Airflow Velocity Test
3. Light Intensity Test
4. Temperature Test
5. Relative Humidity Test
6. Differential Pressure Testing

Prepared by:

ALEXANDER C. VILUAN
OIC, Biomedical & PABX Division

Endorsed by:

ENGR. MERLIN D. HERRERA
Acting Head, OETS



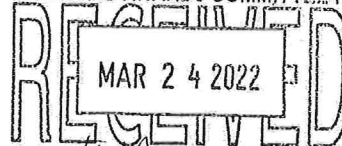
PHILIPPINE GENERAL HOSPITAL
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19 August 2021

DEAN LEONARDO R. ESTACIO, JR.
Chairperson
Bids and Award Committee-1
UP-PGH - Manila

UNIVERSITY OF THE PHILIPPINES MANILA
BIDS AND AWARDS COMMITTEE 1



BY: Easter TIME: 2:30PM

Dear Dean Estacio, Jr:

Respectfully endorse to your office the approved funding & documents for BAC Resolution for **One-Time Validation of one (1) unit Laminar Flow Hood with PGH Property No. 4180P, two (2) units Biological Safety Cabinet with PGH Property No. 13P-1080 & 14P-776 and two (2) Clean Rooms area located at Central Block Pharmacy & Oncology Pharmacy – Cancer Institute Building, Department of Pharmacy. (Attach Abstract of Canvass)**


We are hoping for your favorable response.

Thank you.

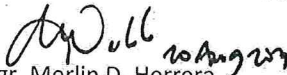
Very truly yours,

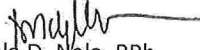

Alexander C. Viluan
OIC, Biomedical & PABX Division

Conforme (End-User):



Jessie D. Espiritu
A.O. & Point Person to Monitor Equipment

Favorably Endorsed:



Engr. Merlin D. Herrera
Acting Chief, OETS


Pamela D. Nala, RPh
Acting Head, Pharmacy Department

Recommending Approval;


Maria Teresa Julieta U. Benedicto, MD
Deputy Director for Administration

Approved by:


Gerardo D. Legaspi, MD
Director

SEP 03 2021

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