

**UNIVERSITY OF THE PHILIPPINES MANILA**  
*The Health Sciences Center*  
8<sup>TH</sup> Floor PGH Central Block Bldg., Taft Avenue, Manila

**REQUEST FOR QUOTATION**

The University of the Philippines Manila, through the Campus Planning, Development and Maintenance Office (CPDMO), invites duly licensed contractors and operating under the laws of the Philippines and PhilGEPS registered, to submit quotation for the hereunder contract:

Name of Contract: **ANNUAL PREVENTIVE MAINTENANCE FOR AIRCONDITIONING UNITS, UPM**  
Brief Description: Provision of all materials, labor, tools/equipment and supervision for the completion of the works in accordance with the terms of reference for the project.  
Approved Budget (ABC): **Four Hundred Sixty Seven Thousand One Hundred Pesos and 00/100 (Php467,100.00)**  
Fund Source: CAD-MOOE 2016-GF  
Contract Duration: Three Hundred Sixty Five (365) Calendar Days

Bid documents are available for downloading at UPM Procurement under small value procurement. Dropping of sealed quotations using the official UPM-CPDMO Bid Proposal Form together with a valid PhilGEPS Certificate of Registration shall not be later than 09 March 2016, 5:00pm. Opening of quotations will be on 10 March 2016 to be witnessed by the representative of the Internal Audit Office, UP Manila. Representatives of participating bidders may witness the opening.

The University of the Philippines Manila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

UP Manila reserves the right to reject any or all bids, to waive any formality or defects therein, or to accept such bids as may be considered most advantageous to UP Manila.

All inquiries shall be directed to the Campus Planning, Development and Maintenance Office c/o Mr. Emil A. Lorenzo, Jr. at Telephone Numbers 526-8420 or 525-2233.

APPROVED BY:

**AR. ALLEN R. BUENAVENTURA, MCM**  
*Chief, CPDMO*

NOTED:

**MICHAEL L. TEE, MD, MHPEd**  
*Vice Chancellor for Planning and Development*

Posting for one week starting 02 March 2016  
PhilGEPS (<https://www.philgeps.gov.ph>)  
UPM Procurement (<http://bidsandawards.upm.edu.ph/inviteslistsmallvalue>)  
Bulletin Boards