

UNIVERSITY OF THE PHILIPPINES
Manila
INSTITUTE OF HUMAN GENETICS
Tel. 310-1780 / 310-0788 / 526-1725
Fax: 526-9997

REQUEST FOR QUOTATION

Date: September 6, 2020

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than **September 13, 2020**

Note:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
8. Others: **YOU MAY USE YOUR OWN LETTERHEAD IN SUBMITTING PRICE QUOTATION**

Item No.	Qty	Unit	Description	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
1)	4	pc	TONER CART, HP Q2612A, Black		
1)	30	pc	TONER CART, HP CE285A (HP85A), Black		
1)	10	pc	Toner Cartridge, HP CF226A (HP26A) Black LaserJet		
1)	6	pc	TONER CART, HP CE255A, Black		

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**Please submit your sealed quotation (ORIGINAL SIGNED) to
INTERNAL AUDIT OFFICE
4th floor of UP Manila Dormitory,
Pedro Gil Ermita Manila**

Please indicate the reference number outside the sealed envelope.



PRINCESS B. DE LA CRUZ
ADMIN OFFICER V
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