



SPECIAL BIDS AND AWARDS COMMITTEE

University of the Philippines Manila
8th Floor, Central Block Bldg., PGH
Taft Avenue, Ermita, Manila
Tel. #554-84-00 loc. 3020; 3026; 526-4359
E-mail Address: upm_sbac2012@yahoo.com

SECTION I. Invitation to Bid

PUR14-11-1741

(Bid Number)

**SUPPLY & INSTALLATION OF PNEUMATIC TUBE
CONVEYOR SYSTEM - REBID**

(SINGLE BID)

(Name of Project)

1. The University of the Philippines-Manila, through **Fund 164** intends to apply the sum of **EIGHT MILLION THREE HUNDRED SIXTY THOUSAND PESOS ONLY (Php8,360,000.00)** being the **Approved Budget for the Contract (ABC)** to payments under the contract for **SUPPLY & INSTALLATION OF PNEUMATIC TUBE CONVEYOR SYSTEM (SINGLE BID)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The University of the Philippines-Manila now invites bidders for **SUPPLY & INSTALLATION OF PNEUMATIC TUBE CONVEYOR SYSTEM (SINGLE BID)**. Delivery of the Goods is required **within forty five (45) days from receipt of Contract/Purchase Order**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) or Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
 - (i) Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulation of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from University of the Philippines-Manila and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be purchased by interested Bidders starting **07 MARCH 2015** from the **SBAC Secretariat Office at Purchasing Office, 2nd Floor Right Service Wing, Central Block Building, Philippine General Hospital, Taft Avenue, Ermita, Manila** and upon payment of a non refundable fee for the Bidding Documents in the amount of **TEN THOUSAND PESOS ONLY (Php10,000.00)**



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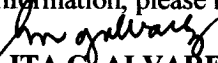
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6. Bids must be submitted to the address below on or before **01 APRIL 2015; 9:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18.**

**Internal Audit Office, UP Manila
8/F Central Block Building
PGH Complex
Taft Avenue, Ermita, Manila**

Bid opening shall be on **01 APRIL 2015, 10:00 A.M.** at the address below. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below. ***Late bids shall not be accepted.***

**Bidding Room, Purchasing Office
2/F, Right Service Wing
Philippine General Hospital
Taft Avenue, Ermita, Manila**

7. The University of the Philippines-Manila reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders
8. For further information, please refer to:


LOLITA G. ALVAREZ
Secretary / SBAC Non-Voting Member
2nd Floor, Right Service Wing
Philippine General Hospital
Taft Avenue, Ermita, Manila


Dr. CHARLOTTE M. CHIONG
Chair, SBAC

Noted by:

ARLENE A. SAMANIEGO, M.D.
Vice Chancellor of Administration
UP Manila

Note: Please refer to attached other terms and condition.



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OTHER TERMS AND CONDITIONS

1. Quotations or price should be by unit “as called for” except when by the nature of the items themselves, lot price may be more advantageous to the government. Quotations must be TYPEWRITTEN in FIGURES and in WORDS. Submission of sample/s when required should be submitted **Purchasing Office** on or before **NOT APPLICABLE**. Any item offered for the first time should be submitted to the Committee/Unit concerned for evaluation on or before **N/A**. Medical Supplies being offered for the first time, without prior evaluation and not among the qualified brands in the ITAEB will not be considered. Samples should be submitted first for evaluation to the Chair, Sub-committee on Evaluation for Medical Supplies and if found acceptable shall be eligible to bid in the succeeding bidding. Items that have been approved previously but not supplied during the past year should be submitted for re-testing. FAILURE TO SUBMIT SAMPLES ON TIME WOULD RENDER THE BID “DISQUALIFIED” ON THE AFFECTED TIME/S. Each and every page of this ITAEB and bid proposals must be duly signed by the bidder, and any alteration made thereon SHOULD BE TYPEWRITTEN and initialed: otherwise such alteration or erasure shall be considered defective.
2. The AWARDEE / SUPPLIER shall execute a Supply Contract with U.P. Manila and post the necessary Performance Security **within ten (10) calendar days** from receipt of the Notice of Award.

The AWARDEE / SUPPLIER shall get the Purchase Order (P.O.)/ Work Order (W.O.)/ Job Order (J.O.) from U.P. Manila **within three (3) working days** from notification through confirmed fax/telephone call that the P.O./W.O./J.O. is ready for pick up by the SUPPLIER. Despite the failure of the SUPPLIER to pick up the corresponding P.O./W.O./J.O. within given period from notification, it shall be valid to impose the penalty for failure to deliver the items within the five-day delivery period (unless another delivery period has been specified and agreed upon) to start from the day following the expiration of the period within which to pick-up the P.O./W.O./J.O. When another delivery date has been specified and agreed upon, the penalty shall be imposed upon failure to deliver within the agreed delivery period to be counted from the expiration of the period given to pick up the corresponding P.O./W.O./J.O. It shall be also a valid reason for the cancellation of the orders and the award will go to the 2nd lowest bidder or cause purchase of the item in the open market, the difference in price, if any, shall be chargeable against defaulting SUPPLIER and other sanctions imposed as provided by Republic Act No. 9184 and other applicable laws.



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3. For failure to deliver when due, the U.P. Manila shall exercise the following options with the corresponding sanctions to be imposed on the AWARDEE / SUPPLIER:
 - Liquidated damages of 1/10 of 1% of the value of the undelivered item/s for each day of delay but not to exceed 10% thereof;
 - Purchase the item/s in the open market and charge the price difference over the contract price to the AWARDEE/SUPPLIER or impose the 10% penalty for non-delivery whichever higher;
 - Terminate the contract for non-delivery by the SUPPLIER unless it can be established that non-compliance of the obligation is due to fortuitous event or force majeure;
 - Other appropriate administrative sanctions as prescribed under Republic Act No. 9184 and other applicable laws.
4. In case the delivery of defective item/s, U.P. Manila shall have the right to reject the delivery or to require that the defective item/s be replaced within three (3) working days from receipt of notice.

Failure of the SUPPLIER to comply with the required correction or replacement shall be sufficient grounds for U.P. Manila to impose of appropriate penalties stated item # 3.
5. If substitution or delivery of other brand/packing of the ordered item is allowed by approving authority of the Purchase Order as recommended by the end-user, a 10% penalty shall be imposed.

Substituted brand/packing should be of equal or of better quality than the one ordered.
6. The SUPPLIER guarantees that the contract price is the lowest in the market and cannot increase price unilaterally.

In case the price in the open market is lower than the contract price, U.P. Manila has the option to (a) ask the SUPPLIER to lower its price to the open market price, or (b) terminate the contract.
7. All deliveries made by the SUPPLIER shall be subject to inspection and testing by U.P. Manila/Philippine General Hospital to the extent practicable prior acceptance.



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8. A warranty from the successful bidder for equipment shall be required, to assure that manufacturing defects will be corrected within a given time from receipt of written notice of the defect by the authorized officer. Retention fee in the amount equal to 10% of every progress payment, or a special bank guarantee equivalent to 10% contract price shall be required. Such amount shall be released after the warranty period or after one (1) year whichever is shorter provided that the goods supplied are free from defects and all the conditions imposed under the contract are fully met.
9. The SUPPLIER guarantees the availability of the stocks as well as the prompt delivery of the needed supplies to U.P. Manila, PGH.
10. That the terms of this Agreement shall be for **120 days from opening of bids.**