



BIDS AND AWARDS COMMITTEE 3

University of the Philippines Manila

P. Faura St. corner Ma. Orosa St., Ermita, Manila
Telefax # 8141-224

SECTION III. Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is University of the Philippines-Manila
1.2	The lot(s) and reference is/are: BAC3-CM-PR9253
2	<p>The Funding Source is: UGTFI-CM</p> <p>The Government of the Philippines (GOP) UGTFI-CM in the amount of <u>One Million Two Hundred Eighty Six Thousand Pesos & 0/100 (P 1,286,000.00)</u></p> <p>The name of the Project is: <u>Supply of Various Laboratory Office Furniture</u></p>
5.1	No further instructions
5.2	None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	<p>The Bidder must have completed, within two (2) years from the date of submission and receipt of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the <u>of One Million Two Hundred Eighty Six Thousand Pesos & 0/100 (P 1,286,000.00)</u></p> <p>For this purpose, similar contracts shall refer to projects that are similar in nature or related to the item being participated in.</p>
5.5	No further instructions.
6.3	No further instructions.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	Pre-bid Conference November 11, 2019 – 1:30 p.m. (per Instruction to Bidder page 8 of 24)



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10.1	The Procuring Entity's address is: BAC 3 Secretariat Office Procurement Office University of the Philippines Manila Taft Avenue. Ermita, Manila, Philippines
12.1	No further instructions.
12.1(a)(i)	No other acceptable proof of registration is recognized.
12.1(a)(iii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within two (2) years prior to the deadline for the submission and receipt of bids.
13.1	No additional Requirements.
13.2	The ABC is of <u>One Million Two Hundred Eighty Six Thousand Pesos & 0/100 (P 1,286,000.00)</u> Any bid with a financial component exceeding this amount shall not be accepted.
15.4(a)(iii)	No incidental services are required.
15.4(b)	No incidental services are required.
15.5	Bid Prices shall be fixed. Adjustable price proposals shall be treated as non-responsive and shall be rejected.
15.6	Extraordinary circumstances refer to events that may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon the recommendation of the University of the Philippines Manila .
16.1(b)	No further instructions.
16.3	No further instructions.
17.1	Bids will be valid until One Hundred Twenty (120) calendar days from the opening of the bids and in case of an award, the contract price must be valid until the delivery period.



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18.1	<p>The bid security shall be in the following amount:</p> <p>2% of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter = Php 25,720.00 or any combination of the foregoing proportionate to the share of form with respect to total amount of security or Bid Securing Declaration.</p>
18.2	<p>Order of payment for bid security should be secured from the BAC secretariat and to be paid at UPM Cash Office.</p> <p>The bid security shall be valid until One Hundred Twenty (120) calendar days from the opening of the bids.</p>
18.5(a)(iv)	<p>The following shall be the additional grounds for forfeiture of the Bid Security:</p> <ol style="list-style-type: none">1. Submission of eligibility requirements containing false information or falsified documents.2. Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.3. Allowing the use of one's name, or using the name of another for purpose of public bidding.4. Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.5. Refusal or failure to post the required performance security within the prescribed time.6. Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.7. Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.8. Failure of the potential joint venture partners to enter in to the joint venture after the bid is declared as successful.9. All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.



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18.5(b)(iii)	No further instructions.																																																							
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20.3	Each Bidder shall submit One (1) original and One (1) copy of the first and second components of its bid.																																																							
21	<p>The address for submission of bids is:</p> <p style="text-align: center;">Internal Audit Office, UP Manila 8/F Philippine General Hospital (PGH) Taft Avenue, Manila, Philippines</p> <p>The deadline for submission of bids is <u>November 25, 2019, 11:30 a.m.</u></p>																																																							
24.1	<p>The place of bid opening is:</p> <p style="text-align: center;">Board Room, UP Manila 8th Floor PGH Building Taft Avenue Ermita, Manila</p> <p>The date and time of bid opening is <u>November 25, 2019, 1:30 p.m.</u></p>																																																							
25.1	No further instructions.																																																							
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28.3	<p>All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item No.</th> <th style="text-align: left;">Quantity</th> <th style="text-align: left;">Item/Description</th> <th style="text-align: right;">Unit Price</th> <th style="text-align: right;">Total Price</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>18 pcs</td> <td>Book Shelves</td> <td style="text-align: right;">Php 11,000.00</td> <td style="text-align: right;">Php 198,000.00</td> </tr> <tr> <td>2.</td> <td>24 pcs</td> <td>Clerical Chairs</td> <td style="text-align: right;">Php 3,500.00</td> <td style="text-align: right;">Php 84,000.00</td> </tr> <tr> <td>3.</td> <td>16 pcs</td> <td>Computer Chairs</td> <td style="text-align: right;">Php 3,000.00</td> <td style="text-align: right;">Php 48,000.00</td> </tr> <tr> <td>4.</td> <td>16 pcs</td> <td>Computer Table</td> <td style="text-align: right;">Php 3,500.00</td> <td style="text-align: right;">Php 56,000.00</td> </tr> <tr> <td>5.</td> <td>100 pcs</td> <td>Conference Chairs</td> <td style="text-align: right;">Php 3,000.00</td> <td style="text-align: right;">Php 300,000.00</td> </tr> <tr> <td>6.</td> <td>20 pcs</td> <td>Folding Tables</td> <td style="text-align: right;">Php 5,000.00</td> <td style="text-align: right;">Php 100,000.00</td> </tr> <tr> <td>7.</td> <td>60 pcs</td> <td>Laboratory Stools</td> <td style="text-align: right;">Php 3,000.00</td> <td style="text-align: right;">Php 180,000.00</td> </tr> <tr> <td>8.</td> <td>15 pcs</td> <td>Laboratory Tables</td> <td style="text-align: right;">Php 8,000.00</td> <td style="text-align: right;">Php 120,000.00</td> </tr> <tr> <td>9.</td> <td>80 pcs</td> <td>Training Chairs</td> <td style="text-align: right;">Php 2,500.00</td> <td style="text-align: right;">Php 200,000.00</td> </tr> <tr> <td colspan="4">Grand Total:</td> <td style="text-align: right;">Php 1,286,000.00</td> </tr> </tbody> </table>	Item No.	Quantity	Item/Description	Unit Price	Total Price	1.	18 pcs	Book Shelves	Php 11,000.00	Php 198,000.00	2.	24 pcs	Clerical Chairs	Php 3,500.00	Php 84,000.00	3.	16 pcs	Computer Chairs	Php 3,000.00	Php 48,000.00	4.	16 pcs	Computer Table	Php 3,500.00	Php 56,000.00	5.	100 pcs	Conference Chairs	Php 3,000.00	Php 300,000.00	6.	20 pcs	Folding Tables	Php 5,000.00	Php 100,000.00	7.	60 pcs	Laboratory Stools	Php 3,000.00	Php 180,000.00	8.	15 pcs	Laboratory Tables	Php 8,000.00	Php 120,000.00	9.	80 pcs	Training Chairs	Php 2,500.00	Php 200,000.00	Grand Total:				Php 1,286,000.00
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28.3 (B)	Bid modification is not allowed
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29.2(b)	<p>Any agency intending to bid for goods and services contract in UP Manila must have previously registered with the BIR Electronic Filing and Payment System (EFPS). It is sufficient for the Business Tax Return requirement that all tax returns filed after such EFPS registration be through EFPS if registration was made within the six (6) months period required by E.O. 398 and Revenue Regulation No. 3-2005 tax returns filed after EFPS Registration should be through EFPS. Tax returns filed manually for the period prior to EFPS registration are acceptable.</p> <p>NOTE: The latest income and business tax returns are those within the last six months (July 2014 to December 2014) preceding the date of bid submission.</p>
29.2(d)	None
32.4 (g)	<p>List additional contract documents required by University of the Philippines Manila</p> <p>1. U.P. Questionnaire for Bidders</p>
34.2	The effective date of the contract is the date indicated in the Purchase Order/Supply Contract