

DRAFT

TERMS AND CONDITIONS

Supply of 90 units Laptop

(PR 9735 PhP1,800,000.00)

For the project entitled "National Survey on Mental Health and Well Being)

(Note: Delete provisions that are not applicable)

1. Indicate brand, model and country of origin.
2. Notarized certificate that the product is brand new, not reconditioned/refurbished including parts and accessories.
3. Delivery and installation should be done within 10 calendar days commencing on the date of acceptance of Notice to Proceed. Notification by email and acknowledged by the supplier constitutes date of acceptance. The equipment must be delivered ready to use. Cables, connectors, adapters and accessories even not specified but are essential for the unit to function must be provided free by the winning bidder.
4. Certification from at least three (3) government and /or private agencies within Metro Manila or the Philippines that they have been supplied the same brand being offered.
5. Undertaking to provide product orientation and operations training for end-user and troubleshooting training for technicians/research staff.
6. Warranty should be at least 1 years for service and 1 years on parts.
7. Warranty period shall commence from the date of acceptance by the end-user, testing and commissioning.
8. Provide regular quarterly preventive maintenance and calibration during the warranty period.
9. A notarized certification from the manufacturer that the bidder is an authorized distributor of the equipment.
10. Notarized Certification from the manufacturer and local distributor that in the event of a change of local distributor, preventive maintenance, warranty and services agreed here upon will be honored by the principal manufacturer.
11. Notarized Certification that the local distributor and the manufacturer have been in business relationship of providing that said equipment for at least five (5) years.
12. Notarized certification accompanied with proof that the bidder is in the business of supplying the unit/item for the last five (5) years.
13. Guarantee letter or certificate from the manufacturer and local distributor to ensure the availability of parts, supplies and accessories and will not be discontinued for the next five (5) years.
14. Provide separate quotation for maintenance, repair and replacement of parts after warranty period.
15. Provide operator's & service manual (in English Language) upon delivery.
16. The bidder must submit certification that they have a capability for corrective and preventive maintenance of the unit or have a service center within Metro Manila
17. Must guaranteed that diagnostic technician will be able to assess the unit within 24 hours of notification.
18. Automatic provision of a functioning service unit (same model or higher) in case repair of more than 3 days/pull out of the purchased unit during the warranty period.
19. The winning bidder will be responsible of all fees for performance testing, delivery, installation and commissioning the unit.

20. The bidder guarantees that the bid offer is the lowest in the market. **All bid prices are tax-inclusive.**
21. The bidder is required to submit single bid for the item. Two or more bids offer is automatically disqualified.
22. Compliance with the provisions of Republic Act No. 9184 and other applicable laws.

Discussed and agreed during the

Preprocurement Conference conducted on 11 November 2019

End-user (Probational member): DR. ROSEMARIE S. DE GUZMAN MD
UA. LOURDES ROSANNA E DE GUZMAN

Technical Working Group: _____

BAC 3 Chairman: DR. TRISTAN NATHANIEL C. RAMOS