

BIDS AND AWARDS COMMITTEE 3

Bidding for: Supply of Autodefia Neonatal Kit/Solutions/Reagents

Purchase Request No. 10402 End-User: NIH-IHG ABC: Php 33,384,575.00

Date of Opening of Bids: June 10, 2020

CHECKLIST FOR ENVELOPE I (ELIGIBILITY AND TECHNICAL COMPONENT)

BIDDER'S NAME					
Date and Time of Dropping					
Cost of Bidding Documents: PhP					
O.R. No.					
ELIGIBILITY REQUIREMENTS					
CLASS "A" DOCUMENTS					
LEGAL					
1	Certificate of PhilGEPS Registration				
	Registration No.				
	Valid until				
	<i>Annex A to PhilGEPS Registration:</i>				
	SEC/DTI Registration: Registration Number/Date				
	Mayor's Permit/Business Permit: Permit Number:				
	Place of Issue				
	Expiration Date:				
	Tax Clearance: TCC No.				
	Issuance date:				
	Valid until:				
2	Notarized accomplished UP System Questionnaire for Prospective Bidders				
TECHNICAL					
3	Statement of the prospective bidder's ongoing government and private contracts , including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid using the prescribed format. Total Amount of Ongoing Contracts:				
4	Statement of the prospective bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. Attached copy of: a) Notice of Award/Approved Purchase Order b) Delivery Receipt/Sales Invoice c) Certificate of completion and satisfactory acceptance issued by bidder's client The prospective bidder must have completed a single contract whose value must be at least fifty percent (50%) of the ABC. In case of expendable supplies, said single contract must be at least 25% of the ABC.				
	Single largest completed contract:				
	Amount:				

	Photocopy of the Bid Security (see page 2)			
	Technical Specifications			
	Manpower requirements (list names and designations); for equipment bidding list down in-house technicians and maintenance personnel			
	Statement on the production/delivery schedule and procedure on how to proceed with the project.			
	After-sales service/parts (state warranty, guarantee, etc.)			
	FINANCIAL			
5	Photocopy of two (2) years Audited Financial Statement - stamped "received" by the BIR or duly accredited and authorized institution for the immediately preceding calendar year which should not be earlier than two (2) years from the date of bid submission.			
6	The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) which should be at least equal to the ABC to be bid. In case of procurement of goods, a bidder may submit a committed line of credit equivalent of at least 10% of the ABC to be bid, in lieu of its NFCC Computation: NFCC = [(Current Assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started. The value of bidder's current assets and current liabilities shall be based on the Audited Financial Statements.			
7	Class "B" Document			
	Joint Venture Agreement (JVA), if applicable			
	Name of Partners: 1. _____			
	PhilGEPS Registration:			
	2. _____			
	PhilGEPS Registration			
	NFCC:			
	Audited Financial Statements Year _____			
	Omnibus Sworn Statement			
	Secretary's Certificate of a Board Resolution for Corporation, a special Power of Attorney for non-corporation.			

Prepared by :

MS. CARLOTA P. SURAT
BAC 3 Secretary, Non-voting Member

Certified Correct by :

DR. TRISTAN NATHANIEL C. RAMOS
Chairperson

PROF. ALICE B. ADEVA
Vice-Chair

DR. ERNA C. AROLLADO
Member

PROF. JOSEPHINE CARIASO
Member

DR. RYNER JOSE D. CARRILLO
Member

ATTY. VINCENT S. TAGOC
Resource Person on Legal Matters

MS. LENETTE LORENA P. CRUCIDO
Observer, Internal Audit Office

MS. LORINA T. ALCID
Provisional Member on IT Related Project