



Date: July 26, 2016
Regn. No.: PUR 16-06-0744

RE: Request for OPEN QUOTATION

This office is in the market for the following items:

X-X

1. Indicate brand/model and country of origin.
2. Indicate warranty period.
3. With Technical Specifications/Brochure/User/Instructional Manual
4. Item/s offered should be brand new, not reconditioned, ready to use.
5. Supplier's is required to **submit single bid/offer only for each item. Two (2) or more bids/offer is automatically disqualified.**

It will be appreciated if you can submit your quotation in the **PURCHASING OFFICE, PGH** not later than **4:30 PM** on **02 AUGUST 2016** at which time said quotations will be opened.
(Pls. Send thru fax no. 554-8420 or 554-8400 loc. 3022 c/o Trina Santiago)

1. The Awardees/Supplier shall get the Purchase Order (P.O.)/Work Order (W.O.)/Job Order (J.O.) from U.P. Manila-PGH within three (3) working days from notification through confirmed fax/telephone call that the P.O./W.O./J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O./W.O./J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the