



UNIVERSITY OF THE PHILIPPINES MANILA  
BIDS AND AWARDS COMMITTEE 3  
8/F Philippine General Hospital Complex, Taft Avenue, Manila 1000, Philippines  
Tel: (632) 8526 8419 • Telefax: (632) 8521 0184 • Email: upm-oc@up.edu.ph

---

## LETTER OF ACCEPTANCE

This is to certify that \_\_\_\_\_  
(Company Name)

has satisfactorily delivered \_\_\_\_\_  
(Item Description)

---

under P.O. No/s \_\_\_\_\_ with Sales Invoice No. \_\_\_\_\_

and accepted on \_\_\_\_\_ Said company has no more pending obligation

with us regarding their delivery/ies.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Company Name