

70' Budget



PURCHASE ORDER
UNIVERSITY OF THE PHILIPPINES MANILA

Agency

Supplier: **E COPY CORPORATION**
5837 Zobel Roxas St., Palanan, Makati City
Tel No. 525-9911; Fax No.: 525-9860/70; CallCenter: 525-9911
P.O. NO. PPI 14-01-04
Date: January 10, 2014

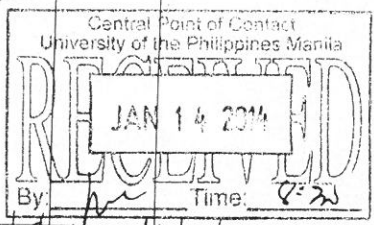
Gentlemen:
Please furnish this office of the following articles subject to the terms and conditions herein:
Mode of Procurement: Direct Contracting from Exclusive Distributor
January 8, 2014

Place of Del: Property & Supply Office
Date of Del: Five (5) working days upon receipt of P.O.
Reqn.No. UPM 2014-04
Delivery Term:
Payment Term:

Item no.	Unit	Description	Quantity	Unit Cost	Amount
Consumables/spare parts for "Sharp"					
Model : AR-5316 with serial no. 63028610					
1.	pc.	Drum AR-202DR	1	3,638.00	3,638.00
2.	pc.	Developer AR-202SD	1	1,576.00	1,576.00
3.	pc.	Process Frame CFRM-0021RS5T	1	4,509.00	4,509.00
4.	pc.	Toner Cartridge AR-016FT	1	6,155.00	6,155.00

inspected ok:
-nothing follows-
-nothing follows-

end user: Office of the Vice Chancellor for Administration



Office of the Vice Chancellor for Administration
UP MANILA
RECEIVED BY:



Name: Bianca
Date: Feb. 20, 2014 10:00AM

TOTAL FIFTEEN THOUSAND EIGHT HUNDRED SEVENTY EIGHT PESOS ONLY
Php 15,878.00

- Price as per your quotation, bid or previous delivery.
- Materials delivered subject to inspection and acceptance by the requisitioning unit.
- Conditions set in bid are part of Contract.
- Send invoice in 6 copies with first two copies of PO to Property and Supply Office.

PENALTY CLAUSE:

Upon contractor's failure to make delivery when due, the UP MANILA shall impose either of the following sanctions on the Contractor/Awardee:

- A liquidated damage of 1/10 of 1% of the value of the undelivered item/s for each day of delay but not to exceed 10% thereof;
 - The excess over the contract price if purchase is made in the open market, said amount to be deducted from any amount due to said Contractor/Awardee.
 - 10% penalty of the item ordered if allowed to substitute or deliver other brand/packing;
 - 10% penalty on the undelivered item/s;
 - Terminate the contract for non-delivery by the supplier unless it can be established that non-compliance of the obligation is due to fortuitous event or force majeure;
 - Other appropriate administrative sanctions as prescribed under R.A. 9184 and other applicable laws.
- The University may deduct the value of the penalty imposed from any money due or which may become due the contractor or to recover from the contractor's bond filed under this contract, if there is any.

WARRANTY:

A retention money in the amount equal to ten percent (10%) of every progress payment or a special bank guarantee equivalent to ten percent (10%) of the total contract price shall be required for the assurance in the correction of any manufacturing defects.

OTHER REQUIREMENTS:

All delivery invoices made against this Purchase Order should bear the VAT Number of the seller/supplier and the BIR Permit Number.

OTHER TERMS AND CONDITIONS:

The Supplier shall get the Purchase Order (P.O.) from UP MANILA within three(3) working days from notification through confirmed fax/telephone call that approved P.O. is already available for pick-up. Despite failure of the supplier to pick-up the above P.O. within the given period commencing from notification, it shall be valid to impose the penalty for non-delivery of the item/s within the above-stated delivery period, which will start from the day following the expiration of the given period to pick-up the Purchase Order.

Conforme: Edmundo Torilla
(Signature over printed name & Position Designation)
2/27/14
(Date)

Very truly yours,
JOSE FLORENCIO L. LAPENA JR. M.D.
Vice Chancellor for Administration
109 (Authorized Officer)
21 FEB 2014

Fund Available
ANGELA F. PINLAC, CPA.
Chief Accountant I

Obr/BUR No. Amount
14-05-D/07 (10)
15,878