



UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

TTBDO12059610

REQUEST FOR QUOTATION UPM Procurement Management Office

Date: OCT. 25 2022
RFQ No.: 1221 - PR#17738
MOP: Small Value Procurement

Please quote at your government price inclusive of VAT and state the time within which you can make delivery. It will be appreciated if we can have your quotation duly signed by your representative at the UPM PROCUREMENT MANAGEMENT OFFICE, located on the 2/F UPM Main Building, Joaquin Gonzales Compound, P. Faura St., Ermita, Manila, not later than **16 NOVEMBER 2022, 12:00 PM.** You may send your quotation to Ms. Cecil De Leon via email at mbdeleon6@up.edu.ph.

Note:

- All entries must be typewritten or in print.
- Delivery for a maximum period of 15 calendar days. Delivery place: UPM Supply & Property Management Office (SPMO) located at Joaquin Gonzales Compound, Padre Faura St. Ermita, Manila.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
- Price validity shall be for a period of 90 calendar days.
- PhilGEPS Registration Certificate, Mayor's/Business Permit, and Omnibus Sworn Statement shall be attached upon submission of the quotation (if applicable).
- Bidders shall submit original brochures showing certifications of the product being offered.
- Bidders must indicate the BRAND and MODEL NUMBER offered when applicable.

Others:

PR17738 End-user: UPM Tech. Transfer & Business Dev't Office (TTBDO)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	CUSTOMIZED CORPORATE JACKET: Textile: Microfiber (Waterproof) Color: Black Print: Embroidered (White)	pc	16			PHP 1,800.00	PHP 28,800.00		
2	POLO SHIRT with White Piping Color: Forest/Moss Green Double-needle sleeve and bottom hem, Neck tape, 2-button placket with front and black; Embroidered UPM / TTBDO Logo	pc	50			PHP 500.00	PHP 25,000.00		
TOTAL							PHP 53,800.00		
TOTAL QUOTED AMOUNT IN WORDS: Fifty-Three Thousand Eight Hundred pesos and Zero cents									

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Delivery Terms: _____

MELFRED L. HERNANDEZ, MD
OIC, UPM Procurement Management Office

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No.: _____
Mobile No.: _____
Email Address: _____
Company T.I.N: _____
Date: _____