



UNIVERSITY OF THE PHILIPPINES
MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

CPDMO12081001
(2022)

REQUEST FOR QUOTATION
UPM-Procurement-Management-Office

Date: FEB. 06 2023
PR No.: 19671
MOP: Small Value Procurement
SOF: Revolving Fund-05

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Quotation duly signed by your representative not later than February 23, 2023 in the return envelope attached herewith.

Note:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 45 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation (if applicable)
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
8. Terms of payment 45 days upon the acceptance delivery of the items.
9. Business Permit / Mayor's Permit (yr)
10. Omnibus Sworn Statement (P50,000 & Above) to be submitted before issuance of Purchase Order
11. ITR / Business Tax Return / EPS Print out
12. Management reserves the right to reject outright any contingent bids.

Others: For inquiries, contact information: Engr. Divine Alcantara - 88141258

Supply and Installation of Office Furniture OVCA - Office of Vice Chancellor for Administration 8th Floor, PGH Complex, UP Manila

PR No. 19671

GENERAL DESCRIPTION	QTY / UOM	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	REMARKS
		YES	NO					
Supply and Installation of Office Furniture OVCA - Office of Vice Chancellor for Administration, 8th Floor Central Block, PGH Complex, UP Manila Please note that you must also accomplish the provided bid form. There will be a site inspection at Campus Planning Development and Maintenance Office (CPDMO), Padre Faura St. Ermita Manila.	1 lot			PHP 661,603.83	PHP 661,603.83			
TOTAL					PHP 661,603.83			
TOTAL QUOTED AMOUNT IN WORDS: Six Hundred Sixty-One Thousand Six Hundred Three pesos and Eighty-Three cents								

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Canvassed By:

Tel no.:
Email:

MELFRED L. HERNANDEZ, M.D.
OIC, UPM Procurement Management Office

After having carefully read and accepted your General Conditions, I/we quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No.: _____
Fax No.: _____
Email Address: _____
Date: _____