



# UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR  
VAT Reg. TIN: 000-864-006-00005

HRDO12090028

## REQUEST FOR QUOTATION

UPM Procurement Management Office

Date: MAR. 16 2023  
RFQ No.: 1483 - PR#20087  
MOP: Small Value Procurement

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below, stating the shortest time of delivery, and submit the physical copy of your Sealed Quotation duly signed by your representative to the UPM PROCUREMENT MANAGEMENT OFFICE located on the 2<sup>nd</sup> Floor UPM Main Building, Padre Faura St., Ermita, Manila, not later than MAY 12, 2023, 5:00PM, in the return envelope attached herewith

### Note:

1. All entries must be typewritten or in print.
2. Delivery for a maximum period of 30 calendar days. Delivery place: UPM Supply & Property Management Office (SPMO).
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate, Mayor's/Business Permit, and Omnibus Sworn Statement shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when applicable.

### Others:

- Sealed quotation (along with the required documents) must be submitted to the UPM Procurement Management Office located at 2<sup>nd</sup> Floor UPM Main Building, Padre Faura St., Ermita, Manila
- Please indicate the PhilGEPS Ref. No. and the complete title of the Bid Notice outside the envelope.

**PR 20087**

**End-user: UPM Human Resource Dev't Office (HRDO)**

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	<b>LAPTOP:</b> -Processor: i7-1255U (up to 4.7 GHz with Intel Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) -Memory: 16 GB DDR4-3200 MHz RAM (2 x 8 GB) -Video graphics: MXSS0 (2 GB GDDR6 dedicated) -Hard drive: 1 TB PCIe NVMe M.2 SSD -Display: 15.6" diagonal, FHD (1920 x 1080) Wireless connectivity: Wi-Fi 6 MT7921 (2x2) and Bluetooth 5.2 combo (Supporting Gigabit data rate) Operating system: Windows 10 or higher I/O Ports: * -Full Keyboard (with numeric pad) -with MS Office license  *please refer to the attached specifications	un	2			PHP 75,000.00	PHP 150,000.00		
TOTAL							PHP 150,000.00		
TOTAL QUOTED AMOUNT IN WORDS: One Hundred Fifty Thousand pesos and Zero cents									

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Warranty : \_\_\_\_\_  
Delivery Term: \_\_\_\_\_

*for* *Melfred L. Hernandez*  
**MELFRED L. HERNANDEZ, M.D.**  
OIC, UPM Procurement Management Office

OIC, Procurement Management Office

**176 MAR 2023**

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Company T.I.N: \_\_\_\_\_  
Date: \_\_\_\_\_