



UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

CPDMO12090679

REQUEST FOR QUOTATION

UPM Procurement Management Office

Date: APRIL 28, 2023

PR #: 20124

MOP: Shopping

Please quote at your government price inclusive of VAT and state the time within which you can make delivery. It will be appreciated if we can have your quotation duly signed by your representative at the UPM PROCUREMENT MANAGEMENT OFFICE, located on the 2/F UPM Main Building, Joaquin Gonzales Compound, P. Faura St., Ermita, Manila, not later than MAY 11, 2023, 5:00 PM. You may send your quotation to Ms. Cecil De Leon via email at mbdeleon6@up.edu.ph.

Note:

1. All entries must be typewritten or in print.
2. Delivery for a maximum period of 30 calendar days. Delivery place: UPM Supply & Property Management Office (SPMO) located at Joaquin Gonzales Compound, Padre Faura St. Ermita, Manila.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate and Mayor's/Business Permit shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when applicable.

Others:

PR 20124 End-user: UPM Campus Planning Devt & Maintenance Office (CPDMO)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
PS-OE-0015	DATA FILE BOX	box	50			PHP 77.20	PHP 3,860.00		
PS-OE-0016	DATA FOLDER	pc	50			PHP 68.64	PHP 3,432.00		
UPM-0254	LAMINATING FILM: (A4) 8-3/4" x 12-1/2"	box	4			PHP 1,200.00	PHP 4,800.00		
UPM-1198	PAPER, MULTICOPY (A3) : size: 297mm x 420mm or 11.7 in x 16.5 in (A3)	rm	50			PHP 1,000.00	PHP 50,000.00		
UPM-0985	TRACING PAPER: -24" x 50 yards, 80 -85 thickness, 2" core	rol	10			PHP 2,912.00	PHP 29,120.00		
TOTAL							PHP 91,212.00		
TOTAL QUOTED AMOUNT IN WORDS: Ninety-One Thousand Two Hundred Twelve pesos and Zero cents									

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Delivery Terms: _____

MELFRED L. HERNANDEZ, MD
OIC, Procurement Management Office

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____

Address: _____

Name of Representative: _____

Position: _____

Signature: _____

Tel. No. : _____

Mobile No. : _____

Email Address: _____

Company T.I.N: _____

Date: _____