



UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

OC12103199

REQUEST FOR QUOTATION UPM Procurement Management Office

Date: JUN. 29 2023
RFQ No.: 1687 - PR#21076
MOP: Small Value Procurement

Please quote at your government price inclusive of VAT and state the time within which you can make delivery. It will be appreciated if we can have your quotation duly signed by your representative at the UPM PROCUREMENT MANAGEMENT OFFICE, located on the 2/F UPM Main Building, Joaquin Gonzales Compound, P. Faura St., Ermita, Manila, not later than **JULY 13, 2023, 5:00 PM**. You may send your quotation to Ms. Cecil De Leon via email at mbdeleon6@up.edu.ph.

Note:

- All entries must be typewritten or in print.
- Delivery for a maximum period of 30 calendar days. Delivery place: UPM Office of the Chancellor (OC) located at 8th Floor PGH Building, Taft, Manila.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
- Price validity shall be for a period of 90 calendar days.
- PhilGEPS Registration Certificate and Mayor's/Business Permit shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product being offered.
- Bidders must indicate the BRAND and MODEL NUMBER offered when applicable.

Others:

PR 21076

End-user: UPM Office of the Chancellor

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	SCANNER: -Scanner Type: A4 sheet-fed, one-pass duplex color scanner Sensor Type: Contact Image Sensor (CIS) -Scanning Method: Fixed carriage & moving document Light Source: RGB LED -Optical Resolution: 600 x 600 dpi -ADF Capacity: 100 sheets (80g/m2) -Daily Scan Volume: Up to 7,000 pages/ day -Multi-feed Detection: Ultrasonic Sensor and Length Detection Interface: USB 3.0 -Scan Speed: 200dpi: 65ppm/130ipm (Simplex /Duplex) 300dpi: 6Sppm / 130ipm (Simplex/Duplex) 600dpi: 16ppm / 32ipm (Simplex/ duplex)	pc	1			PHP 54,000.00	PHP 54,000.00		
TOTAL							PHP 54,000.00		
TOTAL QUOTED AMOUNT IN WORDS: Fifty-Four Thousand pesos and Zero cents									

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Warranty : _____
Delivery Terms: _____

MELFRED L. HERNANDEZ, MD
OIC, Procurement Management Office

10 3 JUL 2023

After having carefully read and accepted your General Conditions, I/We quote you on the Items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Mobile No. : _____
Email Address: _____
Company T.I.N: _____
Date: _____