



UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

OVAA12110041

REQUEST FOR QUOTATION UPM Procurement Management Office

Date: JUL. 13 2023
RFQ No.: 1739 - PR#21148
MOP: Small Value Procurement

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Sealed Quotation duly signed by your representative to UPM Procurement Management Office (PMO) located at P. Faura St., Ermita, Manila, not later than 18 JULY 2023, 5:00PM.

Note:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 3 calendar days. Date of Event: 24 - 26 July 2023; Location: Tagaytay Area
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate, valid Mayor's / Business Permit, and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

Others:

- Sealed quotation (along with the required documents) must be submitted to the UPM Procurement Management Office. Cut-off Time 5:00PM.
- Please indicate the PhilGEPS Ref. No. and the complete title of the Bid Notice outside the envelope

PR 21148 Requester : UPM Office of the Vice Chancellor for Academic Affairs (OVCAA)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	TRANSPORTATION SERVICES (Coaster or Bus): Total no. of Passengers: 80 Type of Vehicle : Coaster or Bus No. of Passenger per vehicle: 25-30 passengers per vehicle Inclusive Event Date: 24-26 July 2023 Location of the Event: Tagaytay City From UP Manila to Tagaytay: Pick-up Date/Time: 24 July 2023 (6:30am) Location : Padre Faura From Event Location to UP Manila Pick-up (Date & Time): 26 July 2023 (1:30pm)	un	3			PHP 40,000.00	PHP 120,000.00		
TOTAL							PHP 120,000.00		
TOTAL QUOTED AMOUNT IN WORDS: One Hundred Twenty Thousand pesos and Zero cents									

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MELFRED L. HERNANDEZ, MD
OIC, Procurement Management Office

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Mobile No. : _____
Email Address: _____
Company T.I.N: _____
Date: _____