



UNIVERSITY OF THE PHILIPPINES MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

SPMO12106215

REQUEST FOR QUOTATION UPM Procurement Management Office

Date: JUN. 29 2023
RFQ No.: 1690 - PR#21220
MOP: Shopping

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Sealed Formal Quotation duly signed by your representative to UPM Procurement Management Office located on 2nd Floor UPM Main Building, Joaquin Gonzales Compound, Padre Faura, Ermita, Manila, not later than 11 JULY 2023, 5:00PM.

Note:

1. All entries must be typewritten or in print.
2. Delivery for a minimum period of 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of 90 calendar days.
5. PhilGEPS Registration Certificate and valid Mayor's/Business Permit shall be attached upon submission of the quotation (if applicable).
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

Others:

- Per line item awarding system (NOT per lot).
- Sealed quotation (along with the required documents) must be submitted to the UPM Procurement Management Office. Cut-off Time 5:00PM.
- Please indicate the PhilGEPS Ref. No. and the complete title of the Bid Notice outside the envelope

PR 21220 Requester: UPM Supply & Property Mgmt Office (SPMO)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	CART TONER, HP 107A (W1107A) Original/Genuine	crt	10			PHP 4,235.00	PHP 42,350.00		
2	CART TONER, HP 202A (CF501A) Original/Genuine : Cyan	crt	6			PHP 4,235.00	PHP 25,410.00		
3	CART TONER, HP 202A (CF502A) Original/Genuine : Yellow	crt	6			PHP 4,235.00	PHP 25,410.00		
4	CART TONER, HP 202A (CF503A) Original/Genuine : Magenta	crt	6			PHP 4,235.00	PHP 25,410.00		
5	CART, INK CANON CL-811 Original/Genuine: COLORED	pc	25			PHP 1,245.81	PHP 31,145.25		
6	CART, INK CANON PG-810 (Original/Genuine): BLACK	pc	25			PHP 943.80	PHP 23,595.00		
TOTAL							PHP 173,320.25		
TOTAL QUOTED AMOUNT IN WORDS: One Hundred Seventy-Three Thousand Three Hundred Twenty pesos and Twenty-Five cents									

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Warranty : _____
Delivery Terms : _____

MELFRED L. HERNANDEZ, MD
OIC, Procurement Management Office

10 3 JUL 2023

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No.: _____
Mobile No.: _____
Email Address: _____
Company T.I.N.: _____
Date: _____