



UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
BIDS AND AWARDS COMMITTEE 2 (BAC 2)

23 November 2023

Bid Bulletin No. 1

**Contract for Security Services (2024-2025),
University of the Philippines Manila**

This Bid Bulletin No. 1 is being issued to revise provision/specification in the bidding documents:

1. Cost Breakdown Forms for UP-Manila and PGH

This Bid Bulletin shall form part of the Bidding Documents. All terms, conditions, and instructions to bidders specified in the Bidding Documents inconsistent herewith are hereby superseded and modified accordingly.

For guidance and information of all concerned.

MARIA ELIZA RUIZ AGUILA, PhD
Chair, Bids and Awards Committee 2 (BAC2)

BIDDER	Basis of Computation	UPM CAD and Academic Units				UPM - Baler	
Number of Duty Hours		12 Hours (DS)	12 Hours (NS)	8 Hours (DS)	8 Hours (NS)	8 Hours (DS)	8 Hours (NS)
Days worked per week		7 days	7 days	7 days	7 days	7 days	7 days
Annual Factor (AF)		393.5	393.5	393.5	393.5	393.5	393.5
Daily Wage (DW)		610	610	610	610	449	449
Average Pay per Month (APM)							
Overtime Pay							
Night Differential Pay							
5 days incentive leave pay							
13th Month Pay							
Uniform Allowance							
Total Amount Direct to Guard							
Add:							
PAG-IBIG							
SSS Premium							
Philhealth Contribution							
State Insurance Fund							
Retirement Benefits							
A. Total Amount Direct to Guard & Gov't							
Add:							
B. Administrative Overhead							
C. VAT							
Total Monthly Rate Per Guard							
CY 2024 Number of Guards: 73		41	24	4	1	2	1
TOTAL MONTHLY REQUIREMENT							
TOTAL ANNUAL COST							

Note: Based on WO No. NCR-24 effective July 16,2023

Submitted by:

Signature over Printed Name of
Authorized Representative

Name of Company

Date

University of the Philippines Manila
Contract for Security Services 2024-2025
COST BREAKDOWN (PGH)

BIDDER	Basis of Computation	PHILIPPINE GENERAL HOSPITAL			
Number of Duty Hours		8 Hours (DS)	8 Hours (NS)	12 Hours (DS)	12 Hours (NS)
Days worked per week		7 days	7 days	7 days	7 days
Annual Factor (AF)		393.5	393.5	393.5	393.5
Daily Wage (DW)		610	610	610	610
Average Pay per Month (APM)					
Overtime Pay					
Night Differential Pay					
5 days incentive leave pay					
13th Month Pay					
Uniform Allowance					
Total Amount Direct to Guard					
Add:					
PAG-IBIG					
SSS Premium					
Philhealth Contribution					
State Insurance Fund					
Retirement Benefits					
A. Total Amount Direct to Guard & Gov't					
Add:					
B. Administrative Overhead					
C. VAT					
Total Monthly Rate Per Guard					
CY 2024 Number of Guards: 128		17	6	62	43
TOTAL MONTHLY REQUIREMENT					
TOTAL ANNUAL COST					

Note: Based on WO No. NCR-24 Effectivity 16 June 2023

Submitted by:

Signature over Printed Name of
Authorized Representative

Name of Company

Date