



UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
Ground Floor Annex 1 CPH Bldg., Procurement Office

INVITATION TO NEGOTIATE
22 November 2021

The University of the Philippines Manila through its Bids and Awards Committee 3 will be undertaking procurement, through Alternative Mode (Negotiation: After Two Failed Biddings) Section 53.1 of 2016 Revised IRR of RA 9184, for the hereunder project:

Name of Project : *Supply of Laboratory Equipment for the "Phil-Diamond Project 3: Development of Safe Lactic Acid Bacteria (LAB) Based Biofunctional Health Promoting Product as an Adjunct Interventions" (Remaining Items)*

Location : *College of Medicine*
University of the Philippines Manila, Taft Avenue, Manila

Approved Budget Contract : *Two Hundred Fifty-Five Thousand Pesos (Php255,000.00)*

Purchase Request No./Fund Source : *PR No. 13583 Fund Source: 184-2020105000 (416)*

The schedule of negotiation is as follows:

Activities	Target Date	Venue
1. Submission and Opening of Proposal/ Best Offer	Not later than 11:30 AM, 29 November 2021 (Monday)	Via Zoom

The University of the Philippines Manila through its Bids and Awards Committee 3 will be undertaking procurement, through Alternative Mode (Negotiated: Scientific and other Services) Section 53.6 of 2016 Revised IRR of RA 9184, for the hereunder project:

Eligible suppliers of the above enumerated items are invited to submit their best offers on or before **Monday, 29 November 2021 at 11:30AM** Sealed quotations (original and two additional copies placed and sealed in a mother envelope) should be physically dropped at the Office of the Internal Audit, UP Manila located at the 2nd Floor of Annex 2 CPH Building, (Pedro Gil side of UP Manila Campus).

If the sealed quotation is to be submitted through a courier service, the supplier should clearly instruct the courier rider/delivery personnel that they must submit to the safety protocol and other pertinent guidelines being implemented by the University (e.g. signing logbooks, registration requirement and subject themselves to temperature check, etc).

Quotations will be opened at 1:30 PM, same day via zoom. Participating bidders are invited to witness the opening. Please send the name of the authorized representatives and their email addresses to whom the zoom link will be sent to upm-bac3-secretariat@up.edu.ph.

Your signed quotations should include the following documents:

1. Valid Mayor's/ Business Permit
2. Valid PhilGEPS Certificate with Annex A
3. 2020 Income/ Business Tax Return stamped received by BIR and/or proof of payment
4. Omnibus Sworn Statement and Secretary's Signing Authority (in case of corporation) – standard GPPB format attached
5. Brochures/pictures/service manuals/catalogue
6. Tax Clearance Certificate

Quoted price should be tax-inclusive.

Sealed envelopes containing quotations and the required documents listed above should be labelled as follows:

FOR THE BIDS AND AWARDS COMMITTEE 3 University of the Philippines Manila	(ORIGINAL)*
QUOTATION FOR: Name of Project: Name of Supplier: Address and Contact Number	
Do not open before (<u>the date and time of dropping of bids</u>)	

- 1st Duplicate Copy and 2nd Duplicate Copy – pls indicate in the other two Envelopes. The envelopes containing the Original, 1st duplicate and 2nd duplicate copied should be place and sealed in **one mother envelope**.

Additional queries and clarifications should be sent to the BAC3 Secretariat at Procurement Office, Ground Floor, College of Public Health, Annex 1, Pedro Gil Street, Manila Tel. No. 8814-1223 or through email address: upm-bac3-secretariat@up.edu.ph at least 2 days before the deadline of dropping of quotations.



TRISTAN NATHANIEL C. RAMOS, DDM, MPH
Chair