

**Supplier: INSTRUMIX SUPPLIER, INC.**

Unit 433434 Cityland Pasong Tamo Tower, 2210 Don Chino Roces Ave., Makati City  
Tel No. : (632) 812-0010; 511-8075; FAX (632) 831-2468

Gentlemen:

Please furnish this office of the following articles subject to the terms and conditions herein:

Place of Delivery : **College of Public Health – Dept. of Nutrition**  
Date of Delivery : **30-45 calendar days upon receipt of approved P.O.**

P.O. NO. : MCDL 2016-11-006

Date: November 25, 2016

Mode of Procurement: **Public Bidding**

Dated: **Sept. 27, 2016**

Reqn.No. (PR #) **CPH-Admin-2016\_18**

Delivery Term:

Payment Term:

Item no.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SUPPLY OF BIOELECTRICAL IMPEDANCE INSTRUMIX</b>			<b>P494,500.01</b>
		<b>TANITA MC 780 MA P Multi Frequency Segmental Body Composition Analyser (Class III)</b>			
		<b>Model: MC – 780MA P (STABF – 2072)</b>			
		<b>Manufacturer : Tanita</b>			
		<b>Weight (kg) : 15.5000</b>			
		<b>Guarantee : 1 year</b>			
		- Body Fat %			
		- Body Fat mass			
		- Fat Free mass			
		- Muscle mass			
		- Total Body Water			
		- Extra Cellular Water			
		- Intra Cellular Water			
		- ECW/TBW Ratio			
		- Body mass index			
		- Bone mass			
		- Physique rating			
		- Visceral fat rating			
		- Basal Metabolic Rate kcal			
		- Basal Metabolic Rate indicator			
		- Metabolic Age			
		- Phase Angle			
		- Body Fat distribution			
		- Muscle mass balance			
		- Leg Muscle score			
		- Segmental readings for each leg, arm and trunk (abdominal area) Fat%, Fat mass rating, Muscle mass, Muscle mass rating			
		- Reactance / resistance			
		- Phase Angle			
		<b>Capacity : 270 kg</b>			
		<b>Graduation : 0.10 kg</b>			
		<b>Weighs In : Kg Only</b>			
		<b>Platform Size : 360 x 360 x 94mm</b>			
		<b>Powered by : AC Adaptor</b>			
		<b>Classification : Class III</b>			
		<b>Medically Approved : Yes</b>			
		<b>Further Specifications : Interface – USB, RS-232C, SD Card</b>			
		<b>Warranty: One (1) year on parts and Two (2) years of service</b>			
		<b>Technical Training: On-site technical training for at least 2 staff from the end user and from OETS</b>			
		<b>Preventive Maintenance: Regular Quarterly Preventive maintenance during the Warranty Period</b>			
<b>TOTAL FOUR HUNDRED NINETY FOUR THOUSAND AND FIVE HUNDRED PESOS ONLY</b>				<b>Php</b>	<b>494,500.01</b>

- Price as per your quotation, bid or previous delivery.
- Materials delivered subject to inspection and acceptance by the requisitioning unit.
- Conditions set in bid are part of Contract.
- Send invoice in 6 copies with first two copies of PO to Property and Supply Office.

**B. PENALTY CLAUSE:**

Upon contractor's failure to make delivery when due, the UP MANILA shall impose either of the following sanctions on the Contractor/Awardee:

- A liquidated damage of 1/10 of 1% of the value of the undelivered item/s for each day of delay but not to exceed 10% thereof;
  - The excess over the contract price if purchase is made in the open market, said amount to be deducted from any amount due to said Contractor/Awardee.
  - 10% penalty of the item ordered if allowed to substitute or deliver other brand/packing;
  - 10% penalty on the undelivered item/s;
  - Terminate the contract for non-delivery by the supplier unless it can be established that non-compliance of the obligation is due to fortuitous event or force majeure;
  - Other appropriate administrative sanctions as prescribed under R.A. 9184 and other applicable laws.
- The University may deduct the value of the penalty imposed from any money due or which may become due the contractor or to recover from the contractor's bond filed under this contract, if there is any.

**C. WARRANTY:**

A retention money in the amount equal to ten percent (10%) of every progress payment or a special bank guarantee equivalent to ten percent (10%) of the total contract price shall be required for the assurance in the correction of any manufacturing defects.

**D. OTHER REQUIREMENTS:**

All delivery invoices made against this Purchase Order should bear the VAT Number of the seller/supplier and the BIR Permit Number.

**E. OTHER TERMS AND CONDITIONS:**

The Supplier shall get the Purchase Order (P.O.) from UP MANILA within three(3) working days from notification through confirmed fax/telephone call that approved P.O. is already available for pick-up. Despite failure of the supplier to pick-up the above P.O. within the given period commencing from notification, it shall be valid to impose the penalty for non-delivery of the item/s within the above-stated delivery period, which will start from the day following the expiration of the given period to pick-up the Purchase Order.

Conforme:

*Aracina Compadre*  
*Aracina Compadre*  
(Signature over printed name & Position Designation)  
12/27/2016  
(Date)

Very truly yours,  
*Aracina Compadre*  
**ARLENE A. SMANIEGO, M.D.**  
Vice-chancellor for Administration  
(Authorized Officer) V09

01 DEC 2016

Fund Available

*Erwin A. Dando*  
**ERWIN A. DANDO, CPA**  
Chief, Accounting Office

Amount

ObR/BUR No. **EO-16-11-31/32 C6F-k**

*P 494,500.00*

01 DEC 2016

Office of the Vice Chancellor  
 for Administration, UP Manila  
 Received by: *Aracina Compadre*  
 Date/Time: 01 DEC 2016

**NOTICE OF AWARD**

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11 November 2016

**MS. AMORLINA C. COMPASIVO**

Account Executive

**INSTRUMIX SUPPLIER, INC.**

Unit 433/434 Cityland Pasong Tamo Tower

2210 Don Chino Roces Ave., Makati City

Telephone: (632) 812-0010 Fax: (632) 831-2468


Dear Ms. Compasivo,

We are pleased to notify you that upon the recommendation of UP Manila Bids and Awards Committee 3 in its Resolution No. BAC-2016-093 dated 25 October 2016, the **SUPPLY OF BIOELECTRICAL IMPEDANCE INSTRUMIX FOR COLLEGE OF PUBLIC HEALTH** under PR#-CPH-Admin-2016-018 is hereby accepted and awarded to you for the amount of **FOUR HUNDRED NINETY FOUR THOUSAND AND FIVE HUNDRED PESOS (Php494,500.00)**.

This award is subject to the following conditions:


1. Payment/posting of performance bond in the form of cash/cashier's check/manager's check equivalent to 5% of the contract price **OR** in the form of surety issued by a reputable bonding/financial institution equivalent to 30% of the contract price, within ten (10) working days upon receipt of this notice; and
2. Issuance and acceptance of an approved Purchase Order.

Very truly yours,

  
**ARLENE A. SAMANIEGO, MD**  
Vice Chancellor for Administration

11 NOV 2016

Conforme:

  
**MS. AMORLINA C. COMPASIVO**  
INSTRUMIX SUPPLIER, INC.

Date: 11/14/2016