

PHILIPPINE GENERAL HOSPITAL
 The National University Hospital
 University of the Philippines Manila
PURCHASING OFFICE
 Taft Avenue, Manila



“PHIC-Accredited Health Care Provider”
ISO 9001:2015 Certified

Date: **27 October 2020**
 Reqn. No.: **PUR20-10- 0937**

Gentlemen:

RE: Request for **OPEN QUOTATION**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
<u>PUR20-10- 0937 - Dept. of Medicine (COVID WARDS 1, 3 & MICU)</u>					
1	200 <i>btls</i>	INK Cartridge for HP Printer > HP GT53 > Color: Black > Size: Standard, 90ml > Original, not refilled/re-manufactured	P 294.00	_____	_____

Total Approved Budget for the Contract =====> P 58,800.00

TERMS & CONDITIONS:

1. Indicate warranty period.
2. Indicate delivery period.
3. Should follow the size specification of the product.
4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item. Two or more bids/offer is automatically disqualified.**
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal. *Certified True Copy with Signature over Printed Name of the ff: Mayor's Permit. PhilGEPS Certificate/Registration.**

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **Purchasing Office - PGH** not later than **4:30PM** on **04 November 2020** at which time said quotations will be opened. (Please send thru fax no. 554-8400 Local 3021 c/o **Mr. ARMANDO S. MIJARES** or e-mail at pgh-purchasing@up.edu.ph)

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the