

UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

Purchase Request

Entity Name: UP Manila

Fund Cluster: 05

PPMP No.:

Office/Section: UPM Supply and Property Management Office	PR No.: 18192 <i>Sept 28, 2022</i>	Date: Aug 12, 2022
Responsibility Center Code: MA03019001 --		

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	un	Computer Desktop	3	80,000.00	240,000.00
2	un	Mono Printer	10	8,000.00	80,000.00
3	un	USB Headset with Digital Audio	9	1,584.00	14,256.00
4	un	Web Cam	9	2,469.50	22,225.50
Grand Total					356,481.50

Purpose: For Accounting Office

-Please see attached Specs, as reference.

Signature: Printed Name: Designation:	Requested by: <i>Vicky D. Galvan</i> Galvan, Ms. Vicky Domingo Chief Administrative Officer <i>19 Aug. 2022</i>	Approved by: <i>[Signature]</i> Samaniego, Dr. Arlene Alcid, MD Vice Chancellor for Administration <i>SEP 22 2022</i>
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Noted by:

[Signature]
Erwin A. Dando
Chief Accountant

Certified that all items listed in Purchase Request No. 18192 were included in the 2022 Annual Procurement Plan submitted to the Office of the Vice Chancellor for Administration, Manila. (SPPMP 15917 and APPMP 14424)

Mode of Procurement: SMALL VALUE PROCUREMENT

[Signature]
MILADILLA A. SANTIAGO, MPA
Director, UPM-Procurement Office

Budget Clearance:
[Signature]
LOVELLE C. SAGUID
Chief, Budget Office

① PR-RF-E0-22-09-052 = 240,000 for/see attached
2-4 PR-RF-2022-132 = 116,481.50 end-use and distribution
[Signature]
AUG 2022

Sept 28, 2022
UPM-Procurement Office
RECEIVED
[Signature]
OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION
Office Code (IO)
273-21766-8087668

[Signature]
SEP 22 2022

25 AUG 2022

[Signature]
3 / AUG 2022



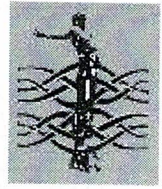
UNIVERSITY OF THE PHILIPPINES MANILA

Information Management Service (IMS)

ITC Building, Joaquin Gonzalez Compound, UP Manila

Padre Faura St., Ermita, Manila 1000, Philippines

Tel: (632) 8-8141 254 to 255 • Email: upm-ims@up.edu.ph



Technical evaluation

Requesting College/Unit:

CAD – Accounting Office

Date: July 27, 2022

Subject: Equipment Purchase

Note: For Reference Purposes Only

Unit	Description	Price
1	Computer Desktop Specifications Processor: Intel Core I7-12700 25mb Cache, Up To 4.90ghz 12 Cores 20 Thread Mainboard: B660M Plus WIFI or Compatible Memory: 16GB DDR4 2666 Storage: 2 TB HDD 1 TB SSD Video Card: GT1030 2GB DDR5 Audio: On Board Network: Ethernet and Wi-Fi Operating System: Windows 10 or higher Licensed Keyboard & Mouse: USB Wired Keyboard and Mouse Casing: Casing with 700watts Power Supply Monitor: 27" VA 144HZ HDMI/DP (1920X1080) UPS: BACK-UPS 700VA 450W 230V AVR Webcam: HD 720p Speaker plus Mic	PHP 73,175.00/unit

*With accessories to operate fully.
Not Clone*

Prepared by:

Ronnel Escarez

Information Systems Researcher II

Approved by:

Lorina T. Alcid
OIC, IMS

Note: This is for technical evaluation and for reference only, and not an assurance for funds availability nor for a recommending approval



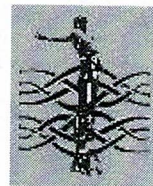
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Technical evaluation

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CAD – Accounting Office

Subject: Equipment Purchase

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Date: July 27, 2022

Unit	Description	Price
1	<p>Mono Printer</p> <p>Specifications</p> <p>Print speed black (ISO, A4): Up to 20 ppm</p> <p>First page out black (A4, ready): As fast as 8.3 sec</p> <p>Duty cycle (monthly, A4): Up to 10,000 pages</p> <p>Print technology: Laser</p> <p>Print quality black (best): Up to 1,200 x 1,200 dpi</p> <p>Display: LED</p> <p>Wireless capability: No</p> <p>Connectivity, standard: Hi-Speed USB 2.0 port</p> <p>Memory: 64 MB</p> <p>Paper handling input, standard: 150 sheet input tray</p> <p>Paper handling output, standard: 100 sheet output bin</p> <p>Duplex printing: Manual</p> <p>Media sizes supported: A4, A5, A5 (LEF), B5 (JIS), Oficio, Envelope (DL, C5), 76 x 127 to 216 x 356 mm</p> <p>Media types: Plain, Thick, Thin, Cotton, Color, Preprinted, Recycled, Labels, Cardstock, Bond, Archive, Envelope</p>	PHP 7,945.00/unit

With accessories to operate fully

Prepared by:


Reniel Escarez

Information Systems Researcher II

Approved by:


Lorina T. Alcid

OIC, IMS

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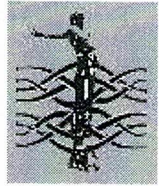
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Requesting College/Unit:

CAD – Accounting Office

Subject: Equipment Purchase

Note: For Reference Purposes Only

Date: July 27, 2022

Unit	Description	Price
1	USB Headset with Digital Audio Specifications Height: 200 mm Width: 245 mm Depth: 54 mm Weight: 0.12 kg Cable length: 2.4 m Microphone Type: Bi-directional Input Impedance: 32 Ohms Sensitivity (headphone): 111 dB SPL +/- 3 dB Sensitivity (microphone): -42 dBV/Pa +/- 3 dB Frequency response (Headset): 100 Hz - 10 KHz Frequency response (Microphone): 200 Hz - 6 KHz	PHP 1,440.00/unit

With accessories to operate fully

Prepared by:


Ronnel Escarez

Information Systems Researcher II

Approved by:


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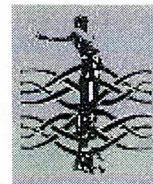
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Date: July 27, 2022

Unit	Description	Price
1	Web Cam Specifications Max Resolution: 1080p/30 fps-720p/ 30fps Focus type: Autofocus Lens technology: Glass Built-in mic: Mono FoV: 78° Cable length: 3.12 ft (0.95 m) Tripod-ready universal clip fits laptops, LCD or monitors	PHP 2,245.00/unit

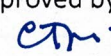
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