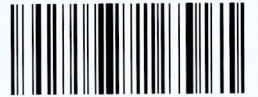




# UNIVERSITY OF THE PHILIPPINES

## MANILA

Taft Avenue, Manila, Metro Manila, NCR  
VAT Reg. TIN: 000-864-006-00005



NIH10026979

### Purchase Request

Entity Name: UP Manila

Fund Cluster: 07

PPMP No.:

<b>Office/Section:</b> UPM Newborn Screening Reference Center		<b>PR No.:</b> 11421		<b>Date:</b> Jul 13, 2020	
		<b>Responsibility Center Code:</b> MA04098001 - D0000505			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	2020 Newsletter Specifications: Size: folder 7"x27" Spread 9"x7" Material: C2S #80 lbs Color: Full Process: Offset Others: with folding (2 folds at 9")	30000	6.00	180,000.00
<b>Grand Total</b>					<b>180,000.00</b>
<b>Purpose:</b> Printing of NSRC's Newsletter for 2020 (Bi-monthly) for 6 issues - January to December 2020					

<b>Signature:</b>	<i>[Signature]</i>	<b>Approved by:</b>	<i>[Signature]</i>
<b>Printed Name:</b>	Juban, Dr. Noel Reyes	<b>Hernandez, Dr. Melfred Luna</b>	
<b>Designation:</b>	Director	Assistant to the Vice-Chancellor	

14 JUL 2020

AUG 19 2020

Certified that all items listed in Purchase Request No. 11421 were included in the 2020 Annual Procurement Plan submitted by UP Manila NSRC.

*[Signature]*  
JESUSA B. JALAD  
SAC, NSRC

FUND AVAILABLE FOR # 180,000.00  
CHARGEABLE AGAINST: 2020/02/1000 - 1420

*[Signature]*  
ACCOUNTING OFFICER  
U.P. MANILA

Mode of Procurement: Small Value Procurement

NOTED AS TO MODE OF PROCUREMENT

*[Signature]*  
MILADILLA A. SANTIAGO, MPA  
Director, UPM - Procurement Office *Feb. 7/23/2020*

Office of the Vice Chancellor  
for Administration, UP Manila

Received by: *[Signature]*  
Date/Time: **AUG 17 2020**

RECEIVED  
9:18 7/21/2020  
OFFICE OF THE VICE CHANCELLOR  
UP MANILA (UO)

12327

8-6-20



# UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR  
TIN: 000-864-006-00005

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2020

For Non-common use Goods

END-USER/UNIT: UPM Newborn Screening Reference Center

Contact Person:

Address:

Contact No.:

Email Address:

CODE	GENERAL DESCRIPTION	QTY/ SIZE	ESTIMATED BUDGET	MODE OF PROCUREMENT	SOURCE OF FUND	SCHEDULE/MILESTONE OF ACTIVITIES											
						Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
9681-	Printing, Flipchart - Thalassemia	500 pc	87,500.00	NP-53.9 Small Value Procurement	184					01-MAY-20							
9681-	Printing, Newsletter (Bi-monthly) for 6 issues	8000 pc	288,000.00	NP-53.9 Small Value Procurement	184	01-JAN-20											
9681-	Integrity @ Office of the Ombudsman	1 lot	10,000.00	NP-53.9 Small Value Procurement	184		01-FEB-20										
9681-	Career Development & Succession	3 pax	22,500.00	NP-53.9 Small Value Procurement	184						01-JUN-20						
9681-	Training for Short Term and Long Term Follow-Up	1 lot	125,000.00	NP-53.9 Small Value Procurement	184				01-APR-20								
9681-	QA-Related for Partners	1 lot	150,000.00	NP-53.9 Small Value Procurement	184							01-JUL-20					
9681-	Food and venue during the IT Audit Tool Development Meeting	10 pax	22,000.00	NP-53.9 Small Value Procurement	184				01-APR-20								
9681-	Airfare during the IT Audit Visitation (Iloilo)	3 trip	36,000.00	NP-53.9 Small Value Procurement	184					01-MAY-20							
9681-	Airfare during the Audit Visitation (Northern Luzon)	4 trip	48,000.00	NP-53.9 Small Value Procurement	184					01-MAY-20							
9681-	Airfare during the Audit Visitation (NIH)	1 trip	12,000.00	NP-53.9 Small Value Procurement	184					01-MAY-20							
9681-	Accommodation during the Audit Visitation (Cebu)	4 Room	14,000.00	NP-53.10 Lease of Real Property and Venue	184					01-MAY-20							
9681-	Accommodation during the NSC Setup Visit (Preliminary) - Cagayan de Oro	6 Room	21,000.00	NP-53.10 Lease of Real Property and Venue	184									01-SEP-20			
9681-	Accommodation during the NSC Setup Visit (Runs) - Bicol	6 Room	21,000.00	NP-53.10 Lease of Real Property and Venue	184											01-NOV-20	
9681-	Airfare during the NSC Setup Visit (Runs) - Bicol	3 trip	36,000.00	NP-53.9 Small Value Procurement	184											01-NOV-20	





**UNIVERSITY OF THE PHILIPPINES**

**MANILA**

Taft Avenue, Manila, Metro Manila, NCR  
TIN: 000-864-006-00005

CODE	GENERAL DESCRIPTION	QTY/ SIZE	ESTIMATED BUDGET	MODE OF PROCUREMENT	SOURCE OF FUND	SCHEDULE/MILESTONE OF ACTIVITIES											
						Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
9681-	Airfare during the External Audit	16 trip	192,000.00	NP-53.9 Small Value Procurement	184			01-MAR-20									
9681-	Airfare during ocular visits to NSCs	8 trip	96,000.00	NP-53.9 Small Value Procurement	184			01-MAR-20									
9681-	Accommodation of 2 QA Staff to Australia for the QA Training	15 Room	105,000.00	NP-53.10 Lease of Real Property and Venue	184			01-MAR-20									
9681-	Accommodation during validation visit of new NSC	40 Room	140,000.00	NP-53.10 Lease of Real Property and Venue	184			01-MAR-20									
9681-	Various land transportation during the Consultative Strategic Planning Workshop for NBSCC Staff	8 pax	24,000.00	NP-53.9 Small Value Procurement	184			01-MAR-20									
9681-	Courier fees for G6PD EQA Sample Distribution	1 lot	72,000.00	NP-53.9 Small Value Procurement	184			01-MAR-20									
9681-	Airfare of during the NTWG Meeting	2 trip	24,000.00	NP-53.9 Small Value Procurement	184								01-SEP-20				
9681-	Mailing of welcome letter for new NSF thru Postal Registered Mail per NSF	1 lot	20,000.00	NP-53.9 Small Value Procurement	184	01-JAN-20											
9681-	Various airfares for participants attending the Workshop on Metabolic and Endocrine Disorders for NBS Implementers (return flights for 30 pax)	40 trip	480,000.00	NP-53.9 Small Value Procurement	184			01-MAR-20									

**CERTIFIED TRUE COPY**

<b>TOTAL AMOUNT:</b>	<b>28,123,940.0</b>
+10% Provision for Inflation	<b>2,812,394.00</b>
+10% Contingency	<b>2,812,394.00</b>
<b>Estimated Total Budget</b>	<b>33,748,728.0</b>

**NOTE: Mode of Procurement indicated in the PPMP/APP and noted by the Bids and Awards Committee/ Procurement Office are subject to compliance of requirements as indicated in Revised 2016 IRR of RA 9184 and its ANNEX H.**

**Jesusa B. Jalad  
SAO, NSRC**

*Miladilla A. Santiago*  
**MILADILLA A. SANTIAGO, MPA**  
Director, UPM - Procurement Office 11/09/19

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP.

Prepared By:  
*Joy Rellita*  
**Fortaleza, Ms. Ma. Joy Rellita**  
Accountant III

Reviewed and recommending approval:  
*Noel Reyes*  
**Juban, Dr. Noel Reyes**  
Director

Certified Funds Availability:  
*Erwin Amaro*  
**Dendo, Mr. Erwin Amaro**  
Chief Accountant 11/10/19  
20201010FD-184-142B

Approved:  
*Arlene Aland*  
**Samaniego, Dr. Arlene Aland, MD**  
Vice Chancellor for Administration  
13 NOV 2019