



PHILIPPINE GENERAL HOSPITAL
 The National University Hospital
 University of the Philippines Manila
PURCHASING OFFICE
 Taft Avenue, Manila

**"PHIC-Accredited Health Care Provider"
 ISO 9001 Certified**

Date: **March 23, 2021**
 Reqn. No.: **PUR 21-03-0234**

Gentlemen:

RE: Request for **OPEN PROPOSAL**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
<u>PUR 21-03-0234 - CASH SERVICES DIVISION</u>					
1	10 units	CALCULATOR, brand new Printing, heavy duty, ribbon type printing At least 12 digits capacity, 2-color print Illuminated or LCD display AC power source, includes plug adaptor, paper holder, one (1) adding machine tape	Php5,000.00	_____	_____

** Please include Brand Name, Warranty and Model Number on your Quotation**
** No brochure means conformance to all the specifications in the Purchase Request**

TOTAL APPROVED BUDGET **Php50,000.00**
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Terms and Conditions:

1. Indicate brand/model and country of origin
2. Indicate delivery period.
3. Indicate warranty period.
4. With Technical Specifications/Brochure/User/Instructional Manual
5. Item/s offered should be brand new, not reconditioned, ready to use.
6. Supplier's is required to **submit single bid/offer only for each item. Two (2) or more bids/offer is automatically disqualified.**
7. Submit documentary requirements per **GPBB Resolution No. 21-2007** upon submission of the quotation/proposal.

- Mayor's/Business Permit	-PHILGEPS Registration Certificate
- Income/Business Tax Return	- Omnibus Sworn Statement

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit your proposal in the **PURCHASING OFFICE, PGH** not later than **4:30 PM** on **30 MARCH 2021** at which time said quotations will be opened. **(Pls. Send thru fax no. 554-8420 or 554-8400 loc. 3022 c/o JAY LATAYAN)**

OTHER TERMS AND CONDITIONS:

1. The Awardees/Supplier shall get the Purchase Order (P.O.)/Work Order (W.O.)/Job Order (J.O.) from U.P. Manila-PGH within three (3) working days from notification through confirmed fax/telephone call that the P.O./W.O./J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O./W.O./J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the

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