



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

“PHIC-Accredited Health Care Provider”
ISO 9001:2008 Certified

Date: **2 March 2020**
Reqn. No.: **PUR20-02-0173**

Gentlemen:

RE: Request for **OPEN QUOTATION**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
				(All Taxes Included)	
<u>PUR20-02-0173 - OETS</u>					
1	12	piece Galvanized iron square tubular, 2 inches x 2 inches x3mm thick x 6 meters	P 3,327.50	_____	_____
1	24	piece Galvanized iron square tubular, 1 inches x 1 inches x3mm thick x 6 meters	P 2,010.80	_____	_____
* * * * *					
Total Approved Budget for the Contract ==>			P 88,189.20		

TERMS & CONDITIONS:

1. Indicate warranty period.
2. Indicate delivery period.
3. Should follow the size specification of the product.
4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item. Two or more bids/offer is automatically disqualified.**
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal.**

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **Purchasing Office - PGH** not later than **3:00PM** on **09 MARCH 2020** at which time said quotations will be opened.
(Please send thru fax no. 554-8400 Local 3024 c/o **Mr. MARVELOUS CHUCK P. TEJERO** or e mail at **mptejero@up.edu.ph**)

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the

five-day delivery period (unless another delivery period has been specified and agreed upon) to start from the day following the expiration of the period within which to pick-up the P.O./W.O./J.O. When another delivery date has been specified and agreed upon, the penalty shall be imposed upon failure to deliver within the agreed delivery period to be counted from the expiration of the period given to pick up the corresponding P.O./W.O./J.O. It shall be also a valid reason for the cancellation of the orders and the award will go to the 2nd lowest bidder or cause purchase of the item in the open market, the difference in price, if any, shall be chargeable against the defaulting SUPPLIER and other sanctions imposed as provided by Republic Act No. 9184 and other applicable laws.

2. It is understood that offers are for delivery **within five (5) working days** from receipt of Purchase Order during office hours unless otherwise stated/qualified. For failure to deliver when due, the U.P. Manila - PGH shall exercise the following options with the corresponding sanctions to be imposed on the AWARDDEE/SUPPLIER:
 - Liquidated damages of 1/10 of 1% of the value of the undelivered item/s for each day of delay but not to exceed 10% thereof;
 - Purchase the item/s in the open market and charge the price difference over the contract price to the AWARDDEE/SUPPLIER or impose the 10% penalty for non-delivery whichever is higher
 - Terminate the contract for non-delivery by the SUPPLIER unless it can be established that non-compliance of the obligation is due to fortuitous event or force majeure;
 - Other appropriate administrative sanctions as prescribed under Republic Act No. 9184 and other applicable laws.
3. In case of delivery of defective item/s, U.P. Manila- PGH shall have the right to reject the delivery or to require that the defective item/s be replaced within three (3) working days from receipt of notice.

Failure of the SUPPLIER to comply with the required correction or replacement shall be sufficient grounds for U.P. Manila - PGH to impose of appropriate penalties stated item # 2.
4. If substitution or delivery of other brand/packing of the ordered item is allowed by approving authority of the Purchase Order as recommended by the end-user, a 10% penalty shall be imposed.

Substituted brand/packing should be of equal or of better quality than the one ordered.
5. U.P. Manila-PGH shall have the right to decrease/increase the quantity of the item/s ordered.
6. The SUPPLIER guarantees that the contract price is the lowest in the market and cannot increase price unilaterally.

In case the price in the open market is lower than the contract price, U.P. Manila-PGH has the option to (a) ask the SUPPLIER to lower its price to the open market price, or (b) terminate the contract.
7. All deliveries made by the SUPPLIER shall be subject to inspection and testing by U.P. Manila - PGH to the extent practicable prior to acceptance;
8. A warranty from the successful bidder for equipment shall be required, to assure that manufacturing defects will be corrected within a given time from receipt of written notice of the defect by the authorized officer. Retention fee in the amount equal to 10% of every progress payment, or a special bank guarantee equivalent to 10% of the contract price shall be required. Such amount shall be released after the warranty period or after one (1) year whichever is shorter provided that the goods supplied are free from defects and all the conditions imposed under the contract are fully met.

PURCHASE REQUEST

PHIL. GENERAL HOSPITAL
PURCHASING OFFICE
RECEIVED
FEB 28 2020
Fund Cluster: 200

Entity Name: Philippine General Hospital

Office/Section: OETS
PR No.: PUR20-02-0173
Date: 14 February 2020
Responsibility Center Code:

Item No.	Stock / Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1		Pcs.	Galvanized iron square tubular, 2 inches x 2 inches x 3 mm thick x 6 meters	12	3,327.50	39,930
2		Pcs.	Gavanized iron square tubular, 1 inch x 1 inch x 3mm thick x 6 meters *****Nothing Follows*****	24	2,010.80	48,259
PHILIPPINE GENERAL HOSPITAL RECEIVED FEB 18 2020 Mark C. [Signature] Budget Services Division "To be Purchased by Lot"						
Note: Intended for the repair of sliding gate at DOPS Building. JOR # 2019-03-026						
UNIVERSITY OF THE PHILIPPINES MANILA BIDS AND AWARDS COMMITTEE RECEIVED 26 FEB 2020 BY: [Signature] TIME: 3:00 PM Resubmission was Requested by Purchasing as this was requested last June 2019 and still not served Fund 164 10/8PPMP						
					TOTAL Php	88,189

Purpose:

Requested by: ENGR. MERLIN D. HERRERA Acting Head, OETS	Date: 2.14.2020	Certified Funds Available: RUBY D. ALLADO, CPA Chief, Budget Service Division	Date: 2/19/20
Recommended by: MA. TERESA JULIETA U. BENEDICTO, M.D. Deputy Director for Administration	Date: 7 FEB 2020	Approved: MA. MARGARITA LAT-LUNA Deputy Director for Fiscal Services	Date: 20 FEB 2020

MODE OF PROCUREMENT

NP53.9 - Small Value Procurement
(Included in the PPMP/with 3PPMP)