



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

PHIC-Accredited Health Care Provider
ISO 9001 Certified

REQUEST FOR QUOTATION / PROPOSAL

Date: 10 July 2023

Purchase Request No.: PUR23-05-0478/PSD

Mode of Procurement: Negotiated Procurement – Small Value Procurement

Please quote at your government price inclusive of VAT for the item/s listed below. It will be appreciated if you can submit your **sealed quotation** duly signed by your representative at the **Purchasing Office, 2nd Floor Right Service Wing, Philippine General Hospital, Taft Avenue, Manila, not later than 3:00 PM, 17 July 2023.**

General Conditions:

1. All entries must be typewritten or in print.
2. Delivery Period: **Please see Additional Terms and Conditions (Annex)**
3. Warranty shall be for a minimum period of six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance by the procuring entity.
4. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
5. Price validity shall be for a period of 90 calendar days from the date of opening of quotation/proposal.
6. Documentary requirements should be attached upon submission of the quotation / proposal.

<input type="checkbox"/> Valid Business / Mayor's Permit	<input type="checkbox"/> PhilGEPS Registration Number/Certificate
<input type="checkbox"/> Latest Business / Income Tax Return	<input type="checkbox"/> Notarized Omnibus Sworn Statement
7. Supplier is required to submit single bid / offer only for each item. Two or more bids / offer is automatically disqualified.
8. Others:
 - 8.1 Please see Annex for the Additional Terms and Conditions.

For further information, you may call at (02) 8554-8400 local 3021 and look for Mr/Ms. JULIE E. MADIZ.

THELMA C. BERNARDO
Acting Head, Purchasing Office

PUR23-05-0478 - Property and Supply Division

Item No.	Item Description	Qty	UOM	Unit Price (PHP)	Quoted Unit Price	Statement of Compliance		Remarks (Brand and specifications)
						Yes	No	
1.	Supply and Delivery of Cloth (Please see Annex)							
Approved Budget for the Contract				831,120.00				
<i>Total Amount of Quotation (in Words & in Figures)</i>								

I/We, the undersigned Supplier, hereby OFFER to supply/deliver/perform the above described items.

Name of Company: _____

Name of Representative: _____

Position / Designation: _____

Signature _____



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The UPM-PGH shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
8. The UPM-PGH shall assume no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
9. In case of two or more bidders are determined and declared as Lowest Calculated and Responsive Quotation, the UPM-PGH shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning provider in accordance with GPPB Circular 06-2005.
10. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period of subject, however, to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth of one percent (0.01%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however, fails to effect completed delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future biddings, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
11. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.
12. Compliance with Republic Act (R.A.) 9184 and other applicable laws.

UNDERTAKING

I/We undertake, if our quotation/proposal is accepted, to deliver the items in accordance with the General /Terms and Conditions contained in the Request for Quotation/Proposal.

Name of Company: _____

Office Tel. No.: _____

Address: _____

Fax / Mobile No.: _____

Name of Representative: _____

e-Mail Address: _____

Position / Designation: _____

Date: _____

Signature _____

End-User: PUR23-05-0478 - PROPERTY AND SUPPLY DIVISION

Item No.	Item Description	Qty	UOM	Unit Price (Php)	Quoted Unit Price	Statement of Compliance		Remarks (brand and specifications)
						Yes	No	
1	SUPPLY AND DELIVERY OF CLOTH > Cloth: Oxford cloth > Color: Pink > Cotton Content: at least 70% > Wdith: at least 36 inches width > Maximum dimensional change: * +-7% max in length * +-9.5% max in width > Delivery: 50 meters or more per bale	4,000	meter	103.89				
2	SUPPLY AND DELIVERY OF CLOTH > Cloth: Oxford cloth > Color: Blue > Cotton Content: at least 70% > Wdith: at least 36 inches width > Maximum dimensional change: * +-7% max in length * +-9.5% max in width > Delivery: 50 meters or more per bale	4,000	meter	103.89				
Approved Budget for the Contract				831,120.00				
<i>Total Amount of Quotation (in Words & in Figures)</i>								
<p>Additional Terms and Conditions:</p> <ol style="list-style-type: none"> Suppliers should submit one (1) meter sample for Item Nos. 1 & 2 (Cloth, cotton, oxford, color: blue and pink) as may be required. Late submission of sample would disqualify the bid. Sample will be submitted to the Purchasing Office. Payment for the PTRI testing is at the expense of the supplier. Samples for evaluation should pass the minimum shrinkage testing requirement. Delivery of the winning bidder/supplier amounting to P50,000.00 and above will still be subjected to the PHILIPPINE TEXTILE RESEARCH INSTITUTE (PTRI) test for the other criteria like cotton content, composition and shrinkage. If the result from PTRI does not other criteria conform with the required specifications indicated in the Request for Proposal, deliveries will be rejected and replacement shall be required thereof. For non-replacement, the corresponding penalty for non-delivery shall be imposed. Note: Payment for the PTRI testing is at the expense of the supplier. Delivery of the goods is required as stated in the request of the end-user, commencing on the 3rd working day of notification through confirmed fax/email that the approved Purchase Order is already available for pick-up. Delivery schedule: 50% (to be delivered 7 calendar days), the remaining quantity (as may be called for). All price quotation must include all taxes and duties imposed by the Government on the supplies offered and any additional cost which may be made during the effectivity of the contract shall be the sole responsibility of supplier concerned. It is understood that winning bidder/supplier is legally responsible to deliver all issued Purchase Order and failure to deliver as scheduled shall mean cancellation of the Purchase Order and Notice of Award. Purchase from another source for whatever means shall be effected immediately to provide the requirements of the hospital. Penalty to the defaulting contractor shall be charged accordingly. 								
Approved Budget for the Contract				831,120.00				
<i>Total Amount of Quotation (in Words & in Figures)</i>								

I/We, the undersigned Supplier, hereby OFFER to supply/delivery/perform the above described items.

Name of Company: _____
Name of Representative: _____
Position/Designation: _____
Signature: _____