



UNIVERSITY OF THE PHILIPPINE

MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005



CP10004910

Purchase Request

PPMP No.:

Fund Cluster: 05

Entity Name: UP Manila

Date: Feb 13, 2020

Office/Section:

PR No.: 10653

UPM College of Pharmacy

Responsibility Center Code: MA03040001

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	un	COMPUTER, DESKTOP	7	45,000.00	315,000.00
	un	LCD PROJECTOR	5	30,000.00	150,000.00
	un	RISOGRAPH MACHINE	1	150,000.00	150,000.00
	un	SCANNER, ALL IN ONE	1	40,000.00	40,000.00
	un	PHOTOCOPIING MACHINE	1	100,000.00	100,000.00
Grand Total					755,000.00

Purpose: IT EQUIPMENT FOR COLLEGE OF PHARMACY

Requested by: *MARICEL*
 Signature: *MARICEL*
 Printed Name: Balotro, Prof. Bienvenido Sayo
 Designation: Dean

Approved by: *[Signature]*
 Signature: *[Signature]*
 Printed Name: Samaniego, Dr. Arlene Alcid, MEd
 Designation: Vice Chancellor for Administration

JUL 29 2020

Certified that all items listed in Purchase Request No. 10653 were included in the 2020 Annual Procurement Plan submitted by UP Manila. Mode of Procurement SMALL VALUE PROCUREMENT
[Signature]
 MILDILLA A. SANTIAGO, MPA
 Director, UPM-Procurement Office 7/13/2020

BUDGET CLEARANCE
 Fund Source: RF-164
 Approved Amount: 755,000.00
[Signature]
 LOYELLE C. SAGUID
 Chief, Budget Office

Delivery Period: 15-30 days after *[Signature]*
 Receipt of Purchase order.
 Warranty Period: One Year per *[Signature]*
 Each Item.

Vat Inclusive: *[Signature]*

RECEIVED BY: MARICEL
 DATE & TIME: FEB 24 2020 10:20AM

Office of the Vice-Chancellor
 for Administration, UP Manila
 Received by: MARICEL
 Date/Time: JUL 27 2020

2:51
 RECEIVED
 UPM - Procurement Office
 SPENCER D. JOSE
 Office Aide (JO)
[Signature]

24/2/2020 3:30 pm

Shendraly
IT MANAGER