



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

PHIC-Accredited Health Care Provider
ISO 9001 Certified

REQUEST FOR SEALED PROPOSAL

Date: **03 July 2023**

Purchase Request No.: **PUR23-05-0463 & PUR23-05-0464**

Mode of Procurement: **NEGOTIATED PROCUREMENT - Small Value Procurement**

Please quote at your government price inclusive of VAT for the item/s listed below. It will be appreciated if you can submit your SEALED PROPOSAL duly signed by your representative at **Purchasing Office, 2nd flr, Right Service Wing**, Philippine General Hospital, Taft Avenue not later than **3:00 PM, 10 July 2023**.

General Conditions:

1. All entries must be typewritten or in print.
2. Delivery Period: **Thirty (30) calendar days**
3. Warranty shall be for a minimum period of six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance by the procuring entity.
4. Bidders must indicate the BRAND and MODEL NUMBER when appropriate.
5. Price validity shall be for a period of 90 calendar days from the date of opening of quotation/proposal.
6. Documentary requirements should be attached upon submission of the quotation / proposal.

<input checked="" type="checkbox"/> Valid Business / Mayor's Permit	<input checked="" type="checkbox"/> PhilGEPS Registration Number/Certificate
<input type="checkbox"/> Latest Business / Income Tax Return	<input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement
7. Supplier is required to submit a single bid / offer only for each item. Two or more bids / offers are automatically disqualified.
8. Others: **Submit brochure with technical specifications & photo for reference**

For further information, you may call at (02) 8554-8400 local 3022 or email crdiaz@up.edu.ph - Ms. CHERRYL R. DIAZ.

MS. THELMA C. BERNARDO
Acting Head, Purchasing Office

End-User: **DRUG TESTING UNIT, DEPT. OF LABORATORIES**

Item No.	Item Description	Qty	UO M	Unit Price (PHP)	Quoted Unit Price	Statement of Compliance		Remarks (Brand and specifications)
						Yes	No	
	PUR23-05-0463							
1	Supply, Delivery, Installation, Testing and Commissioning of Branded Desktop Computer	2	unit	65,000.00				
	PUR23-05-0464							
1	3 in 1 Monochrome Laser Multi-Function Printer	2	unit	15,000.00				
2	Network Wireless Router	2	unit	5,000.00				
3	USB Webcam	2	unit	1,500.00				
4	Fingerprint Scanner	2	unit	7,000.00				
5	Megamatcher 2.0 Dongle USB	2	unit	8,000.00				
	<i>(See ANNEX for specifications and Terms & conditions)</i>							
Approved Budget for the Contract				203,000.00				
Total Amount of Quotation (in Words & in Figures)								

I/We, the undersigned Supplier, hereby OFFER to supply/deliver/perform the above-described items.

Name of Company: _____
Name of Representative: _____
Position / Designation: _____

Signature _____



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

*PHIC-Accredited Health Care Provider
ISO 9001 Certified*

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or; the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initial by you or any of your authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The UPM-PGH shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
8. The UPM-PGH shall assume no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
9. In case two or more bidders are determined and declared as Lowest Calculated and Responsive Quotation, the UPM-PGH shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning provider in accordance with GPPB Circular 06-2005.
10. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period of subject, however; to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth of one percent (0.01%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however; fails to effect completed delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future biddings, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
11. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.
12. Compliance with Republic Act (R.A.) 9184 and other applicable laws.

UNDERTAKING

I/We undertake, if our quotation/proposal is accepted, to deliver the items in accordance with the General /Terms and Conditions contained in the Request for Quotation/Proposal.

Name of Company:	_____	Office Tel. No.:	_____
Address:	_____	Fax / Mobile No.:	_____
Name of Representative:	_____	e-Mail Address:	_____
Position / Designation:	_____	Date:	_____
Signature	_____		

ANNEX

End-User: PUR23-05-0463 & PUR23-05-0464 - DEPT. OF LABORATORIES

Item No.	Item Description	Qty	UOM	Unit Price (Php)	Quoted Unit Price	Statement of Compliance		Remarks (brand and specifications)
						Yes	No	
PUR23-05-0463								
1	Supply, Delivery, Installation, Testing and Commissioning of							
	BRANDED DESKTOP COMPUTER	2	unit	65,000.00				
Brand:	Globally known brand and is sold and marketed continuously in the Philippines for the last 10 yrs							
Processor (CPU)	Core i5 (12th generation equivalent or higher)							
Operating System:	Microsoft Windows 11 Professional							
Memory:	8GB DDR4 RAM or higher							
Storage:	256GB NVMe SSD with 1TB HDD SATA or higher							
Graphics:	2GB Graphics or higher							
Monitor/Display:	23" LED Display or higher							
Interface:	Front: USB 3.2 Gen 2, 1x Headphone, 1 x 3.5mm combo audio jack with Onboard Noise Cancelling Feature							
	Rear: USB 2.0 Type-A, Ethernet 10/100/1000 GbE, HDMI, Display Port, HD Audio							
Wireless Adapter:	802.11 a/b/g/n/ac 2.4/5GHz wireless adapter							
Others:	USB Wired Keyboard and mouse ; 650VA Uninterrupted Power Supply							
Software:	Pre-installed MS Office (Business) and Endpoint Security (Anti-Virus) with 1 Year subscription (must be fully activated)							
Certification:	ISO 9001; 2015, EPEAT, Energy Star, Military Grade 810H							
Warranty:	Three (3) Years warranty or higher							
PUR23-05-0464								
1	3-in-1 Monochrome Laser Multi-Function Printer	2	unit	15,000.00				
	Function: Print, Scan, Copy							
	Print Speed: up to 34 ppm or higher (A4)							
	Print Resolution: up to 1200 x 1200 dpi (minimum)							
	Interface: Hi-Speed USB 2.0							
	Wired/Wireless Network: Wired/Wireless LAN							
	Paper Input (Standard Tray): up to 250 sheets minimum							
	Supported Operating System: Windows 10 with backward compatibility							
	Warranty: One (1) year warranty (High Volume Printing)							
	Print, Scan, Copy, Ink Tank System;							
	PRINT: Print Speed Black up to 10ipm/5ipm (ISO, A4, Black/Color) or higher							
	Scan Optical Resolution: 1200 x 2400 dpi or higher							
	Standard Paper Input Capacity: up to 100 sheets or higher							
	Interface: USB/ USB 2.0							
	Operating System Compatibility: Windows 10 with backward compatibility							
	One (1) Year warranty							
2	Network Wireless Router	2	unit	5,000.00				
	General Device Interfaces- 802.11 a/g/n/ac Wireless LAN;							
	Four 10/100/1000 Gigabit LAN Ports ; 10,100,1000 Gigabit WAN Port							
	Antenna Type - External							
	Dual Band Frequency: 2.4GHz and 5GHz							
	Wifi Speeds: AC1900							
	Network Standards: IEEE802.11a, IEEE802.11n, IEEE802.3, IEEE802.11g, IEEE802.3u							
	Warranty: One Year Warranty							



3	USB Webcam	2	unit	1,500.00			
	Resolution: FHD 1080p						
	Frame Rate: 30fps						
	With Built-in microphone						
	USB 2.0 High Speed Connection						
	Supported Operating System: Windows 10 with backward compatibility						
	Warranty: One Year Warranty						
4	Finger Print Scanner	2	unit	7,000.00			
	Pixel Resolution: 512dpi						
	Scan Capture Area: 14.6mm nom. Width at center) 18.1mm (nom.length)						
	8-bit grayscale (256 levels of gray)						
	Reader size (approx.): 65mm x 36mm x 15.56mm						
	Compatible with USB 1.0, 1.1 and 2.0 (full speed)						
	Warranty: One (1) year						
5	Megamatcher 2.0 dongle USB	2	unit	8,000.00			
	Megamatcher 2.0 dongle USB (with Megamatcher License)						
	Terms & Conditions:						
	1. Delivery period: Thirty(30) Calendar days upon receipt of Notice of Award						
	2. Delivery Place: Equipment Sec., PSD						
	3. Delivery Conditions:						
	- During delivery, the Supplier shall be responsible in unloading the items from container truck to the designated delivery center. In the absence of materials handling equipment at the site, the Supplier at his expense shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc.						
	- All costs during the delivery, handling, including transportation and other related expenses shall be handled by the supplier.						
	4. Warranty period:						
	Warranty is indicated on each item. Vendor must be able to provide service unit for units/components that needs repair during the warranty period within forty-eight (48) hours of notification. They must have a helpdesk and technical support to provide onsite after sales maintenance and support during the warranty period.						
	5. Acceptance Parameters: Functional testing of each unit						
	6. Must have a certificate of authorized Distributorship / Dealership						
	Approved Budget for the Contract			203,000.00			
<i>Total Amount of Quotation (in Words & in Figures)</i>							

I/We, the undersigned Supplier, hereby OFFER to supply/delivery/perform the above described items.

Name of Company:

Name of Representative:

Position/Designation:

Signature:

698

Uj