



**PHILIPPINE GENERAL HOSPITAL**  
The National University Hospital  
University of the Philippines Manila  
**PURCHASING OFFICE**  
Taft Avenue, Manila

PHIC-Accredited Health Care Provider  
ISO 9001 Certified

**REQUEST FOR PROPOSAL**

Date: **19 December 2022**

Purchase Request No.: **PM No. 22- 050**

Mode of Procurement: **SMALL VALUE PROCUREMENT (NP53.9)**

Please quote at your government price inclusive of VAT for the item/s listed below. It will be appreciated if you can submit your quotation duly signed by your representative at the **Purchasing Office**, Second Floor, Central Block Building, Philippine General Hospital, Taft Avenue, Manila not later than **3:00 PM, 27 December 2022**.

**General Conditions:**

1. All entries must be typewritten or in print.
2. Delivery Period: **Seven (7)** calendar days.
3. Warranty shall be for a minimum period of six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance by the procuring entity.
4. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
5. Price validity shall be for a period of 90 calendar days from the date of opening of quotation/proposal.
6. Documentary requirements should be attached upon submission of the quotation / proposal.
 

<input type="checkbox"/> Valid Business / Mayor's Permit	<input type="checkbox"/> PhilGEPs Registration Number/Certificate
<input type="checkbox"/> Latest Business / Income Tax Return	<input type="checkbox"/> Notarized Omnibus Sworn Statement
7. Supplier is required to submit single bid / offer only for each item. Two or more bids / offer is automatically disqualified.
8. Others:

For further information, you may call at (02) 8554-8400 local 3027 and look for **Ms. Fenie S. Tumbaga**

  
**LOLITA G. ALVAREZ**  
Chief, Purchasing Office 

End-User: **Radioisotope Laboratory (RAI)**

Item No.	Item Description	Qty	UO M	Unit Price (PHP)	Quoted Unit Price	Statement of Compliance	
						Yes	No
<b>1</b>	<b>PREVENTIVE MAINTENANCE OF Bone Densitometer Machine with Property Number 14P-97 Located at RAI</b>  <b>(Please sees attached scopes of work)</b>	<b>1</b>	<i>Lot</i>	<b>90,000.00</b>			
<b>Approved Budget for the Contract</b>				<b>90,000.00</b>			
<i>Total Amount of Quotation (in Words&amp; in Figures)</i>							

*I/We, the undersigned Supplier, hereby OFFER to supply/deliver/perform the above described items.*

Name of Company: \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_  
 Position / Designation: \_\_\_\_\_  
 Signature \_\_\_\_\_



**PHILIPPINE GENERAL HOSPITAL**  
The National University Hospital  
University of the Philippines Manila  
**PURCHASING OFFICE**  
Taft Avenue, Manila

*PHIC-Accredited Health Care Provider  
ISO 9001 Certified*

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The UPM-PGH shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
8. The UPM-PGH shall assume no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
9. In case of two or more bidders are determined and declared as Lowest Calculated and Responsive Quotation, the UPM-PGH shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning provider in accordance with GPPB Circular 06-2005.
10. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period of subject, however, to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth of one percent (0.01%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however, fails to effect completed delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future biddings, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
11. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.
12. Compliance with Republic Act (R.A.) 9184 and other applicable laws.

---

---

**UNDERTAKING**

I/We undertake, if our quotation/proposal is accepted, to deliver the items in accordance with the General /Terms and Conditions contained in the Request for Quotation/Proposal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Position / Designation: \_\_\_\_\_

Signature \_\_\_\_\_

Office Tel. No.: \_\_\_\_\_

Fax / Mobile No.: \_\_\_\_\_

e-Mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

*AS*



**PHILIPPINE GENERAL HOSPITAL**  
The National University Hospital  
University of the Philippines Manila  
*Office of Engineering & Technical Services (OETS)*  
Taft Avenue, Manila

*PHIC-Accredited Health Care Provider  
ISO 9001 Certified*

Name of Equipment: BONE DENSITOMETER  
BRAND: DMS  
MODEL: STRATOS DR  
SERIAL No.: A14-016D-202  
PGH PROPERTY No.: 14P-97

LOCATION: Radioisotope Laboratory, Department of Medicine

**SCOPE OF WORKS**

1. General cleaning of the machine.
2. Check/test power supplies.
3. Ensure integrity of machine's electrical wiring and power buttons.
4. Check necessary adjustments and mechanical parts.
5. Check emergency buttons and switches.
6. Check and perform necessary adjustments in hardware and software parameters to maintain Q. C. parameters.
7. Check condition and scan results.
8. Checking of software functions and date back-up.
9. Functionality testing of the unit and duly accepted by the end-user.
10. Submit Preventive Maintenance and Calibration report

Prepared by:

ALEXANDER C. VILUAN  
OIC, Biomedical & PABX Section

Endorsed by:

ENGR. MERLIN D. HERRERA  
Acting Head, OETS



**PHILIPPINE GENERAL HOSPITAL**  
 The National University Hospital  
 University of the Philippines Manila  
 OFFICE OF THE ENGINEERING AND TECHNICAL SERVICES  
 Taft Avenue, Manila

PM 22-050

PHIC-Accredited Health Care Provider  
 ISO 9001 Certified

11 April 2022

DEAN BIENVENIDO S. BALOTRO, RPh, MBA, MS  
 Chairperson  
 Bids and Award Committee-1

UNIVERSITY OF THE PHILIPPINES MANILA  
 BIDS AND AWARDS COMMITTEE 1  
**RECEIVED**  
 JUN 27 2022  
 BY: Easter TIME: 2:30 PM

Dear Dean Balotro,

Respectfully endorse to your good office the approved funding & documents for BAC resolution on direct contracting procurement for the Renewal of Annual-Quarterly Preventive Maintenance and Three (3) Corrective visits & replacement of defective/sworn-out parts will be billed separately of One (1) unit Bone Densitometer Machine, DMS brand and Model Stratos DR with Serial no. A14016D202 and bearing PGH Property # 14P-97 located at the Radioisotope Laboratory, Department of Medicine.

We are hoping for your favorable response. Thank you.

Very truly yours,

ALEXANDER C. ALUAN  
 OIC, Biomedical & PABX Section

Favorably Endorsed:

ENGR. MERLIN D. HERRERA  
 Acting Head, OETS

Conforme (End-User):

RAMON CARLO L. CRUZPERO, MSc  
 Health Physicist III, Department of Radiology

PHIL. GENERAL HOSPITAL  
 PURCHASING OFFICE  
**RECEIVED**  
 DEC 1 8 2022  
 BY: [Signature] TIME: 9:00

ANTONIO MARLO P. NIEVERA, MD  
 Division of Diagnostic Imaging Chief and  
 MRI Section Head

JERRY M. OBALDO, MD  
 Chief, Division of Nuclear Medicine  
 Head, Radioisotope Laboratory

CATHERINE JESSICA M. LAZARO, MD  
 Chair, Department of Radiology

JOHN C. ANGNUEVO, MD  
 Chair, Department of Medicine

Recommending Approval:

MARIA TERESA JULIETTA U. BENEDICTO, MD  
 Deputy Director for Administration

Approved by:

FERNANDO D. LEGASPI, MD  
 Director

APR 2 2022

APR 2 2022



**REQUEST FOR FUNDING OF  
EQUIPMENT MAINTENANCE**  
Requesting Dept. / Unit: Medicine / Radioisotope  
lab.

Fund request for:

- Repair
- Calibration
- Replacement of defective/worn out parts/accessories
- Others (Please specify.) Renewal
- Preventive maintenance

Name of Equipment: Bone Densitometer Machine Qty./No. of Units: 1  
 Serial No. / PGH Property No. 14P-97 Acquisition Cost: 3 million  
 Location: Radioisotope Laboratory Acquisition Date: March 10, 2014  
 Attachment/s: PMS Price Quotation, PPMP, Letter of Authorization and previous contract.

Requested by: Ramon Lopez Endorsed by: John C. Anonuevo, MD Fund Source: Fund 101  
 Signature Over Printed Name (Equipment Coordinator) / Signature (Department Chair/Unit Head)  
 Head, Radioisotope Laboratory / Department of Medicine

Budget Clearance given for Php 90,000.00  
 By: [Signature]  
 Chief, Budget Services Division April 22, 2017

OETS Action: (Attach feedback.)

Endorsed by: [Signature]  
 MARIA TERESA JULIETA U BENEDICTO  
 Deputy Director for Administration  
 APR 20 2022

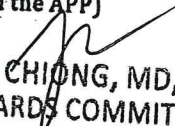
Recommending Approval:  
[Signature]  
 MARIA MARGARITA LAT LUNA, MD  
 Deputy Director for Fiscal Services  
 APR 25 2022

Approved by: [Signature]  
**GERARDO D. LEGASPI, MD**  
 Director  
 APR 26 2022

Philippine General Hospital  
**RECEIVED**  
MAY 06 2022  
8:58 PM  
Office of the Engineering and  
Medical Services

**MODE OF PROCUREMENT**  
**NP53.9 - Small Value Procurement**  

---

**(Included in the APP)**  
  
**DEAN CHARLOTTE M. CHIONG, MD, PhD**  
**CHAIR, BIDS AND AWARDS COMMITTEE 1**