



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

PHIC-Accredited Health Care Provider
ISO 9001 Certified

REQUEST FOR PROPOSAL

Date: 3 July 2023

Purchase Request No.: **PM No. 23-04- 0059**

Mode of Procurement: **SMALL VALUE PROCUREMENT (NP53.9)**

Please quote at your government price inclusive of VAT for the item/s listed below. It will be appreciated if you can submit your quotation duly signed by your representative at the **Purchasing Office**, Second Floor, Central Block Building, Philippine General Hospital, Taft Avenue, Manila or send thru email at pgh-purchasing@up.edu.ph not later than **3:00 PM, 10 JULY 2023**.

General Conditions:

1. All entries must be typewritten or in print.
2. Delivery Period: _____calendar days.
3. Warranty shall be for a minimum period of six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance by the procuring entity.
4. Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.
5. Price validity shall be for a period of 90 calendar days from the date of opening of quotation/proposal.
6. Documentary requirements should be attached upon submission of the quotation / proposal.

<input checked="" type="checkbox"/> Valid Business / Mayor's Permit	<input checked="" type="checkbox"/> PhilGEPS Registration Number/Certificate
<input type="checkbox"/> Latest Business / Income Tax Return	<input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement
7. Supplier is required to submit single bid / offer only for each item. Two or more bids / offer is automatically disqualified.
8. Others:

For further information, you may call at (02) 8554-8400 local 3027 and look for **Ms. Fenie S. Tumbaga**

THELMA C. BERNARDO
Acting Chief, Purchasing Office

End-User: **OB - GYNE DEPT.**

Item No.	Item Description	Qty	UO M	Unit Price (PHP)	Quoted Unit Price	Statement of Compliance	
						Yes	No
1	PREVENTIVE MAINTENANCE AND CALIBRATION OF ONE (1) UNIT ULTRASOUND MINDRAY BRAND WITH MODEL DP50 with SERIAL NO. PP1A001042Property No.21D- 01 located at the Perinatology Division (Please see attached scopes of work)	1	<i>Lot</i>	81,500.00			
Approved Budget for the Contract				81,500.00			
<i>Total Amount of Quotation (in Words& in Figures)</i>							

I/We, the undersigned Supplier, hereby OFFER to supply/deliver/perform the above described items.

Name of Company: _____

Name of Representative: _____

Position / Designation: _____

Signature _____



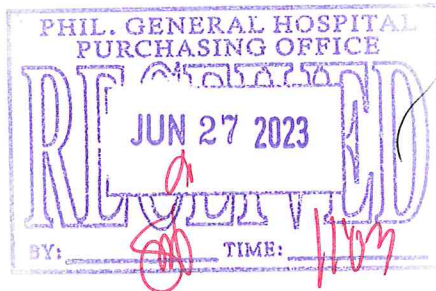
PHILIPPINE GENERAL HOSPITAL
 The National University Hospital
 University of the Philippines Manila
Office of the Engineering & Technical Services
 Taft Avenue, Manila

PM 23-04-0059

PHIC-Accredited Health Care Provider
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15 February 2023

Charlotte M. Chiong, MD, PhD
 Chair
 Bids and Award Committee 1



Dear Dr. Chiong:

Respectfully endorse to your good office the approved funding & documents for **BAC resolution on direct contracting for the Repair, Preventive Maintenance & Calibration of one (1) unit Ultrasound Machine, Mindray Brand, Model DP50 with Serial no. PP1A001042 and bearing PGH Property no. 21D-01 located at Perinatology Division, Department of Obstetrics & Gynecology.**

We are hoping for your favorable response. Thank you very much.

Very truly yours,

Conforme (End-User):

ALEXANDER C. VILUAN
 OIC, Biomedical & PABX Section

JOSELITO A. SANTIAGO, MD
 Chief, Division of Maternal & Fetal Medicine
 Department of Obstetrics & Gynecology

Endorsed by:

ENGR. MERLIN D. HERRERA
 Acting Head, OETS

MARIA ANTONIA E. HABANA, MD, MSc
 Chair, Department of Obstetrics & Gynecology

Recommending Approval:

Approved:

MARIA TERESA JULIETTA U. BENEDICTO, MD
 Deputy Director for Administration

GERARDO D. LEGASPI, MD
 Director
 16 MAR 2023

MODE OF PROCUREMENT
NP52.9 - Small Value Procurement
(included in the APP)
 DEAN CHARLOTTE M. CHIONG, MD, PhD CHAIR, BIDS AND AWARDS COMMITTEE 1

JUN 23 2023



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
Office of Engineering & Technical Services (OETS)
Taft Avenue, Manila

*PHIC-Accredited Health Care Provider
ISO 9001 Certified*

Name of Equipment: ULTRASOUND MACHINE
BRAND: MINDRAY
MODEL: DP50
SERIAL No.: 1001042
PGH PROPERTY No.: 21D-01

LOCATION: PERINATOLOGY SECTION, DEPARTMENT OF OB-GYNE

SCOPE OF WORK

1. General Assessment and Inspection of the unit.
2. Plug the unit and verify the main problem.
3. Disconnect all power source.
4. General cleaning of the machine.
5. Pull out defective Power Assembly, install the brand new parts.
6. Test all functionalities of the machine.
7. Run the machine and calibrate.
8. Final functionality testing of the unit and duly accepted by the end-user.
9. Submit Corrective Maintenance & Calibration Report.

Prepared by:

ALEXANDER C. VILUAN
OIC, Biomedical & PABX Section

Endorsed by:

ENGR. MERLIN D. HERRERA
Acting Head, OETS



PHILIPPINE GENERAL HOSPITAL
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REQUEST FOR FUNDING OF EQUIPMENT MAINTENANCE

Requesting Dept. / Unit: OB-GYN DIVISION OF INTERNAL-PEDIATRIC MEDICINE
(PERINATOLOGY)

Fund request for:

- Repair
- Replacement of defective/worn out parts/accessories
- Calibration
- Others (Please specify.)
- Preventive maintenance

Name of Equipment: ULTRASOUND MACHINE (MINDRAY / DP50) Qty./No. of Units: ONE

Serial No. / PGH Property No. PPIA 001042 / 210-01 Acquisition Cost: ₱ 1,476,011.80

Location: DIVISION OF INTERNAL-PEDIATRIC MEDICINE / OB-GYN Acquisition Date: 1-8-21

Attachment/s:

Requested by: [Signature]
CARETE, LEANI
Administrative Assistant
Signature Over Printed Name
(Equipment Coordinator)

Endorsed by: [Signature]
JOSELITA A. SANTIAGO, MD
Signature Over Printed Name
(Department Chair/Unit Head)

Fund Source: Fund 101
[Signature]
Budget Clearance given for Php 81,500
By: [Signature]

OETS Action: (Attach feedback.)

Endorsed by:

[Signature]
MARIA TERESA LUNA BENEDICTO MD
Deputy Director for Administration
Philippine General Hospital
Approved by: 13 MAR 2023

[Signature]
EDYD ALLADO
Chief, Budget Services Division
Chief, Budget Services Division
Recommending Approval:
[Signature]
MARIA MARGARITA LAT LUNA MD
Deputy Director for Fiscal Services
MAR 16 2023

[Signature]
GERARDO D. LEGASPI, MD
Director, Philippine General Hospital

16 MAR 2023



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The UPM-PGH shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
8. The UPM-PGH shall assume no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
9. In case of two or more bidders are determined and declared as Lowest Calculated and Responsive Quotation, the UPM-PGH shall adopt and employ "draw lots" as the tie-breaking method to finally determine the winning provider in accordance with GPPB Circular 06-2005.
10. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period of subject, however, to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth of one percent (0.01%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however, fails to effect completed delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future biddings, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
11. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.
12. Compliance with Republic Act (R.A.) 9184 and other applicable laws.

UNDERTAKING

I/We undertake, if our quotation/proposal is accepted, to deliver the items in accordance with the General /Terms and Conditions contained in the Request for Quotation/Proposal.

Name of Company: _____

Office Tel. No.: _____

Address: _____

Fax / Mobile No.: _____

Name of Representative: _____

e-Mail Address: _____

Position / Designation: _____

Date: _____

Signature _____