



UNIVERSITY OF THE PHILIPPINES  
UP Manila  
Taft Avenue, Manila

**Request for Quotation**  
**PROCUREMENT OFFICE**

Date : MAY 18, 2021  
PR No. : 13468  
Modality : Small Value Procurement

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Please quote at your government price inclusive of VAT and state the time within which you can make delivery. It will be appreciated if we can have your quotation duly signed by your representative at the UPM INTERNAL AUDIT OFFICE located at UPM Student Dormitory Building located at Pedro Gil, Taft Ave., Manila, not later than 1:00 PM, MAY 26, 2021.

**General Conditions:**

1. All entries must be typewritten or in print.
2. Scope of Works - in strict compliance with the attached Terms of Reference for the contract
3. PhilGEPS Registration Certificate, Mayor's Permit and Omnibus Sworn Statement shall be attached upon submission for the quotation.
4. Others:

Requesting Unit: UPM CAMPUS PLANNING DEV'T AND MAINTENANCE OFFICE

Item No.	Code	GENERAL DESCRIPTION	UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED AMOUNT
		COMPREHENSIVE PREVENTIVE MAINTENANCE FOR PASSENGER ELEVATOR UNIT WITHIN UP MANILA	lot	1	₱336,000.00	₱336,000.00		
<b>TOTAL</b>						<b>₱336,000.00</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>								
Delivery Terms: _____								

  
MILADILLA A. SANTIAGO, MPA  
Director I, Procurement Office

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company : \_\_\_\_\_ Tel. No. : \_\_\_\_\_

Address : \_\_\_\_\_ Fax No.: \_\_\_\_\_

Name of Representative: \_\_\_\_\_ Email Address : \_\_\_\_\_

Position : \_\_\_\_\_ Date : \_\_\_\_\_

Signature : \_\_\_\_\_