



UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR
VAT Reg. TIN: 000-864-006-00005

SPMO12095330

REQUEST FOR QUOTATION

UPM Procurement Management Office

Date: JUN. 27 2023

RFQ No.: 1684 - PR#20452

MOP: Shopping

Please quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your Sealed Quotation duly signed by your representative to the UPM PROCUREMENT MANAGEMENT OFFICE located on the 2nd Floor UPM Main Building, Padre Faura St., Ermita Manila, not later than 11 JUNE 2023, 5:00PM

Note:

- All entries must be typewritten or in print.
- Delivery for a minimum period of 30 calendar days.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
- Price validity shall be for a period of 90 calendar days.
- PhilGEPS Registration Certificate and valid Mayor's /Business Permit shall be attached upon submission of the quotation (if applicable).
- Bidders shall submit original brochures showing certifications of the product being offered.
- Bidders must indicate the BRAND and MODEL NUMBER offered when appropriate.

Others: - Per Line Item awarding system (not by lot)

- Sealed quotation (along with the required documents) must be submitted to the UPM procurement Management Office.

Cut-off Time 5:00PM.

- Please indicate the PhilGEPS Ref. No. and the complete title of the Bid Notice outside the envelope

PR 20452 End-user: UPM Supply & Property Mgmt. Office (SPMO)

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
1	TONER CART HP 05A (CE505A): BLACK	pc	20			PHP 5,404.83	PHP 108,096.56		
2	TONER CART: HP 202A (CF500A)BLACK	pc	5			PHP 7,683.50	PHP 38,417.50		
3	TONER CART: HP 202A (CF501A)CYAN	pc	3			PHP 7,683.50	PHP 23,050.50		
4	TONER CART: HP 202A (CF502A)YELLOW	pc	3			PHP 7,683.50	PHP 23,050.50		
5	TONER CART: HP 202A (CF503A)MAGENTA	pc	3			PHP 7,683.50	PHP 23,050.50		
6	TONER CART: HP 680 (F6V26AA) TRI-COLOR	pc	10			PHP 490.78	PHP 4,907.76		
7	TONER CART: HP 680 (F6V27AA)BLACK	pc	10			PHP 490.78	PHP 4,907.76		
8	TONER CART: HP CE340A(HP651A) BLACK	pc	1			PHP 20,736.98	PHP 20,736.98		
TOTAL							PHP 246,218.06		
TOTAL QUOTED AMOUNT IN WORDS: Two Hundred Forty-Six Thousand Two Hundred Eighteen pesos and Six cents									

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Warranty : _____
Delivery Terms: _____

MELFRED L. HERNANDEZ MD
OIC, Procurement Management Office

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____

Tel. No. : _____

Address: _____

Mobile No. : _____

Name of Representative: _____

Email Address: _____

Position: _____

Company T.I.N: _____

Signature: _____

Date: _____