



University of the Philippines Manila
 The Health Sciences Center
BIDS & AWARDS COMMITTEE 1
 BAC Office, PGH Compound
 Taft Avenue, Manila
 Tel. No.: 8554-8400 loc. 3020



REQUEST FOR QUOTATION

16 September 2021

Project Reference No.: **PM21-09-011**

Name of Company:	
Address:	
Telephone Numbers/s:	
e-Mail Address:	
TIN:	
PhilGEPS Reg. No.	

The University of the Philippines Manila (UPM), through its Bids and Awards Committee 1, intends to procure for the **REGULAR MONTHLY PREVENTIVE MAINTENANCE OF PGH BOSCH PLENA VOICE ALARM & PUBLIC ADDRESS SYSTEM**

Please quote your best offer for the said project, subject to the Terms and Conditions provided. Submit your quotations duly signed by your authorized representative not later than **9:00AM, 23 September 2021**

Name of Project/Brief Description:	REGULAR MONTHLY PREVENTIVE MAINTENANCE OF PGH BOSCH PLENA VOICE ALARM & PUBLIC ADDRESS SYSTEM
Specifications:	Please see attached Annex A
Approved Budget for the Contract:	PhP600,000.00
Delivery Period:	Please see attached Annex A
Reference Number/End-user:	<u>PM21-09-011</u> / Philippine General Hospital

A certified true copy of the following valid documentary requirements is required to be submitted along with your quotation/proposal:

1. Valid Mayor's / Business Permit;
2. Income / Business Tax Return and PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement (GPPB-prescribed form)

For any clarification, you may contact the BAC 1 Secretariat at 8554-8400 local 3014/3015.

Dean LEONARDO R. ESTACIO, Jr., PhD
 Chairperson



TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/proposal must be valid for a period one hundred twenty (120) days from the date of opening of quotations/proposal.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract/Unit Price is automatically disqualified.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The UPM-PGH shall have the right to inspect and/or test the goods to validate their conformity to the technical specifications.
9. **Bidder is required to submit single bid/offer for each item. Two (2) or more bid/s offer is automatically disqualified.**
10. The UPM-PGH shall assume no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation of Quotations/Proposals.
11. In case of two or more of the bidders to have submitted the same Lowest Calculated and Responsive Bid/Quotation, the UPM-PGH shall adopt and employ "draw lots" or similar methods of chance as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
12. The Awardee/Supplier shall get the Purchase Order (PO) / Contract from UP Manila-PGH within three (3) working days from notification through confirmed facsimile/transmittal is ready for pick up by the Supplier. Penalty shall commence/take effect on the 3rd working day of the confirmed facsimile/transmittal.
13. If the AWARDEE fails to effect delivery with the prescribed period, the UPM-PGH may upon its discretion, extend delivery period. However, it is subject to the imposition of appropriate liquidated damages, the amount of which shall be at least equal to one-tenth (1/10) of one percent (0.1%) of the cost of the unperformed portion for every day of delay, collectible from any money due or maybe due to the supplier/contractor. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the UPM-PGH may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it. If the AWARDEE, however, fails to effect completion of delivery within the extended period, the UPM-PGH shall have the right to cancel said contract and shall constitute a ground for disqualification of the AWARDEE from future transactions, without prejudice to the imposition of other sanctions provided for under 2016 Revised IRR.
14. The UPM-PGH reserves the rights to reject any or all bids or not award the contract, to waive any formality or defect therein and to accept any or all offers that may be considered most advantageous to the Government.

Name of Company:	
Address:	
Telephone Numbers/s:	
e-Mail Address:	
Signature	
Printed Name	
Position	