



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
PURCHASING OFFICE
Taft Avenue, Manila

“PHIC-Accredited Health Care Provider”
ISO 9001:2008 Certified

Date: **05 MARCH 2020**
Reqn. No.: **PUR20-02- 0163**

Gentlemen:

RE: Request for **SEALED QUOTATION**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>		
				<u>(In Figures)</u>	<u>(In Words)</u>	
				<u>(All Taxes Included)</u>		
<u>PUR20-02- 0163 - PHARMACY DEPARTMENT</u>						
1	400	rolls	POS Printer Ribbon for Epson, ERC-31B, (original) for cash register TMU-950	P 200.00		
2	50	pack	Paper, red,A4 size, 20's/pack, approximately 70-80gsm	P 30.00		
3	120	piece	Folder, plastic, assorted color, legal size	P 15.00		
5	15	piece	Numbering machine, 6 digits, heavy duty	P 2,500.00		
6	150	piece	POS cashier tape 70x 70	P 25.00		
7	12	cart	Ink Cartridge, HP F6V26AA (HP-680), (compatible with HP-3635),black, original not refilled or re-manufactured	P 440.00		
8	6	cart	Ink Cartridge, HP F6V26AA (HP-680), (compatible with HP-3635), tri-color, original, not refilled or re-manufactured	P 440.00		
9	10	cart	Ink Cartridge, for Canon Pixma, MX927 black (PGI-751) original, not refilled or re-manufactured	P 630.00		
10	5	cart	-do- but cyan	P 630.00		
11	5	cart	-do- but magenta	P 630.00		
12	5	cart	-do- but yellow	P 630.00		
13	10	cart	Ink Cartridge, for Canon Pixma, MX927 Black PGBK (PGI-750), original, not refilled or re-manufactured	P 630.00		
14	15	piece	Scissors, symmetrical, blade length: 158mm min. straight trimmers intended for cutting papers, plastic, cotton, rubber, leather and other materials	P 60.00		
15	24	piece	Staple remover, plier type	P 70.00		
16	24	piece	Stapler, machine, standard, No. 35(26/6) heavy duty, big	P 900.00		
17	5	piece	Puncher, paper, heavy duty w/ two holes, can punch up to 40 sheets, with built in paper guide	P 400.00		
18	1	piece	Paper cutter, 10x12 inch, easy adjustment for cutting desires; indicates A4/B5/A5/B6/B7 post cards and photosizes; with paper guide to ensure you get a right angled finish; with securable sliding paper size marker	P 2,000.00		
<i>Total Approved Budget for the Contract</i> =====				P 182,700.00		

TERMS & CONDITIONS:

1. Indicate warranty period.
2. Indicate delivery period.
3. Should follow the size specification of the product.
4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item. Two or more bids/offer is automatically disqualified.**
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal.**

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **BAC 1 OFFICE - PGH COMPOUND TAFT AVENUE MANILA** not later than **3:00pm** on **12 MARCH 2020** at which time said quotations will be opened.

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the