



PHILIPPINE GENERAL HOSPITAL
 The National University Hospital
 University of the Philippines Manila
PURCHASING OFFICE
 Taft Avenue, Manila

*“PHIC-Accredited Health Care Provider”
 ISO 9001 Certified*

Date: **22 March 2021**
 Reqn. No.: **PUR21-01- 0073**
PUR21-01- 0074

Gentlemen:

RE: Request for **SEALED QUOTATION**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
PUR21-01- 0073- PROPERTY AND SUPPLY DIVISION					
1	100	pc. Ink Cartridge, Canon CL-811, colored	P 1,081.08	_____	_____
2	20	pc. Ink Cartridge, HP CH561WA, (HP 61), BLACK	P 689.05	_____	_____
3	20	pc. Ink Cartridge, HP CH562WA, (HP 61), TRI-COLOR	P 862.68	_____	_____
4	100	pc. Ink Cartridge, HPCZ107AA, (HP 678), BLACK	P 355.99	_____	_____
5	100	pc. Ink Cartridge, HPCZ108AA, (HP 678), TRI-COLOR	P 355.99	_____	_____
6	50	pc. Ink Cartridge,HP Deskjet Ink Advantage 2010, HP-704 black	P 355.99	_____	_____
7	100	pc. Ink Cartridge,HP Deskjet Ink Advantage 2010, HP-704 tri-color	P 355.99	_____	_____
<i>Approved Budget for the Contract</i> =====>			P 263,739.10	_____	_____
PUR21-01- 0074 - PROPERTY AND SUPPLY DIVISION					
4	200	pc. CD-RW, 700MB cap.,4x-10x speed,80mins. Recording time	P 28.65	_____	_____
8	50	sp/ Ribbon, for Electric Typewriter, universal spool, black	P 149.00	_____	_____
11	50	box Computer Ribbon, OKI Microline 5791	P 1,300.00	_____	_____
<i>Approved Budget for the Contract</i> =====>			P 78,180.00	_____	_____
<i>Total Approved Budget for the Contract</i> =====>			P 341,919.10	_____	_____

TERMS & CONDITIONS:

1. Indicate warranty period.
2. Indicate delivery period.
3. Should follow the size specification of the product.
4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item. Two or more bids/offer is automatically disqualified.**
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal. *Certified True Copy with Signature over Printed Name of the ff: Mayor's Permit, PhilGEPS Certificate/Registration, ITR; and original Notarized Omnibus Sworn Statement**

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **BAC I OFFICE - PGH COMPOUND TAFT AVENUE MANILA** not later than **3:00pm** on **29 March 2021** at which time said quotations will be opened.

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the



The National University Hospital
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PURCHASING OFFICE
Taft Avenue, Manila

"PHIC-Accredited Health Care Provider"
ISO 9001:2015 Certified

Date: **11 FEBRUARY 2021**
Reqn. No.: **PUR21-01- 0073**

Gentlemen:

RE: Request for **SEALED QUOTATION**

This office is in the market for the following items:

<u>Item No.</u>	<u>Qty.-Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>QUOTATIONS</u>	
				<u>(In Figures)</u>	<u>(In Words)</u>
PAGE 2 PUR21-01- 0074 - PROPERTY AND SUPPLY DIVISION					
1	4,000	pc. Card, Index (3"x5"), white, ruled on both sides	P 0.24		
2	2,000	pc. Card, Index (3"x5"), white, plain	P 0.99		
3	100	pc. CD-R, 700MB cap., 1x-52x speed, 80mins. Recording time	P 22.59		
4	200	pc. CD-RW, 700MB cap., 4x-10x speed, 80mins. Recording time	P 28.65		
5	1,500	pc. DVD-R, 16x speed, 4.7GBcap. 120min.rec.time, individual pack	P 49.50		
6	4,000	pc. Folder, Cream, A4 size-240mm x 320mm leaf dimension	P 5.04		
7	4,000	pc. Folder, Cream, Legal size-240mm x 365mm leaf dimension	P 5.56		
8	50	sp. Ribbon, for Electric Typewriter, universal spool, black	P 149.00		
9	200	pc. Ruler, straight edge, 12" plastic non-rigid, clear/transparent	P 14.00		
10	300	box Computer Ribbon, LQ-310 (C13S015632)	P 180.00		
11	50	box Computer Ribbon, OKI Microline 5791	P 1,300.00		
			Approved Budget for the Contract =====>	P 256,829.00	
			Total Approved Budget for the Contract =====>	P 520,568.10	

Note: All Toner, Ink and Ribbon offer must be original, not refilled or re-manufactured

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4. Submit sample/brochure/catalogue if needed.
5. Item/s offered should be brand new.
6. **Supplier is required to submit single bid/offer only for each item. Two or more bids/offer is automatically disqualified.**
7. **Documentary requirement per GPPB Resolution No. 21-2017 shall be attached upon submission of the quotation/proposal.**
***Certified True Copy with Signature over Printed Name of the ff: Mayor's Permit, PhilGEPS Certificate/Registration, ITR; and original Notarized Omnibus Sworn Statement**

Please quote us your government price/s for the above and state the earliest time within which you can deliver.

It will be appreciated if you can submit/fax your quotation in the **BAC 1 OFFICE - PGH COMPOUND TAFT AVENUE MANILA** not later than **3:00pm** on **18 February 2021** at which time said quotations will be opened.

OTHER TERMS AND CONDITIONS:

1. The Awardee/Supplier shall get the Purchase Order (P.O.) / Work Order (W.O.) / Job Order (J.O.) from U.P. Manila - PGH within three (3) working days from notification through confirmed fax / telephone call that the P.O. / W.O. / J.O. is ready for pick up by the Supplier. Despite the failure of the Supplier to pick up the corresponding P.O. / W.O. / J.O. Within the given period from notification, it shall be valid to impose the penalty for failure to deliver the Items within the