

CAMPUS PLANNING DEVELOPMENT & MAINTENANCE OFFICE UNIVERSITY OF THE PHILIPPINES MANILA

The Health Sciences Center P. Faura Street, Bratta, Martin Rd. No. 525-2233 Telefar No. 526-0230



WMMILA

PROJECT TITLE

SUPPLY AND INSTALLATION OF DORMITORY FURNITURE

University of the Philippines Manila

SUBJECT

8 MAY 2018

: SCOPE OF WORKS AND SPECIFICATIONS

Division 1 - General

Section 01000 General Requirements

 The Supplier shall furnish all materials, equipment, tools, apparatus, appliances, accessories, transportation, labor and supervision required for the complete construction of the subject project, as shown on the drawings and called for in these specifications, ready for use.

- 2. All Suppliers submitting proposal for this project shall first examine the site. All proposals shall take into consideration all such conditions that may affect the work under this contract. The specifications and plans shall form part as one. Anything mentioned on plans and not mentioned on the scope of work and specifications and vice versa shall be properly consulted to the CPDMO Project Architect/Engineer for clarification. Any work or materials not in accordance with the drawings or specifications shall be replaced with new at the Supplier's expense.
- 3. The Supplier shall coordinate his work with all parties to ensure proper phasing or schedule of works. The Supplier shall engage under him, a Technical Representative to supervise his work. He shall remain at all times in the installation site.
- 4. A logbook shall be available at the site. It shall contain the daily activities in the site, including weather condition, delivery, manpower and other matter pertaining to the condition of the project. It will also serve as data for Supplier and the Project Inspector.
- 5. Identification Card of construction workers and engineer/representative shall be supplied by CPDMO with corresponding fees; it should be worn at all times while inside the building/campus premises. Those without IDs shall not be allowed to enter the premises for security purposes.
- No alteration or additional work that will result in an additive or deductive cost change from the Contract shall be allowed without the approval of the chancellor.
- 7. Complete specifications with product sample shall be submitted by the Supplier to CPDMO and end-user for evaluation. Inspection of the Project

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- Architect/Engineer in-charge shall be required prior to installation of any item/material on the construction.
- 8. Regular coordination meeting shall be conducted with CPDMO, Supplier and End-user for proper project monitoring.
- Existing condition of the work site shall be documented by the Supplier and photos shall be taken before commence of work to ensure such status. Any damage on the areas due to the supplier's on-going work shall be refurbished at his expense.
- 10. The Supplier shall provide a complete copy of "As built plans/Furniture Layout" of the project/unit concerned in 20" x 30" original sheets. It should be properly drawn indicating all the specifications, layouts, tables and necessary data. An initial layout should be submitted in a A3 sheet for checking and approval of Project Architect/Engineer. Final "As built plans/Furniture Layout" shall be submitted with soft and hard copies.
- 11. The Contractor shall promptly remove from the premises all rubbish, trash, debris, and all superfluous building materials weekly. After the completion of all works, restore all areas that were damaged as affected by the construction works and leave the site clean to the satisfaction of the Project Inspector or his representative and End-user.
- 12. All materials removed from the unit shall be properly documented prior to turnover to the End-user for proper safe keeping.

Division 2 - Site Construction

Section 02290 Site Monitoring

- Site monitoring shall be a must to the Supplier for the effective implementation of the project. Any discrepancies on plans and actual site conditions shall be properly coordinated with the Project Architect/Engineer concerned for verification.
- Regular coordination meeting shall be done between the Supplier or its representative and the Project Architect/Engineer concerned at CPDMO.

Section 02500 Utility Services

Utility Service/Consumption

 Provision of electric and water meter shall be included in the quotation to be charged to the Supplier's overhead. All utility consumption shall be provided with meters to limit the usage of such during working period. Payments of bills shall be made thru the Cash Office after the renovation period presenting the statement of account issued by Accounting upon recommendation of the Chief of CPDMO.

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Division 12 – Furnishings

Section 12500 Furniture

General

All casework shall be of modern design and constructed in accordance with the
best practices of the wood /metal furniture industry. Construction and design will
result in "built-in/ or modular" installations of cabinetry that have the
appearance of flush overlay construction without protuberances.

Standard Material Specifications:

Student Dormitory Bunk Bed w/ mattress

Double Deck Bed ($36" \times 75"$) Size: 0.95 m (W) x 1.90 m (L)

Frame: High Grade Steel in Black Color

Post: Malaysian Ruberwood material for Post, in Brown, Semi Gloss Finish

Split-able, can be two single bed when separate with decorative head and footboard plus stairs in steel material.

Complete w/ one (1) 6" thk High Quality Foam mattress, petrochemical-based flexible polyurethane foams and visco-elastic foams (Incorporated polyurethane and visco-elastic foams with a portion of plant-based content), bed sheets and one (1) pillow w/ cases per deck (top and bottom)

Bedside Cabinet (BC-1)

Four (4) Door Bedside Cabinet (with Lock) Size: 1.52 m (H) x 0.60 m (W) x 0.70 m(L)

Frame/Panels: Plywood/laminated (minimum 1.5mm) wood, Wenge

Wardrobe Cabinet (WC-1)

Eight (8) Door Wardrobe Cabinet (with Lock)

Size: 1.85 m (H) x 0.60 m (W) x 1.20 m(L)

Frame/Panels: Plywood/laminated (minimum 1.5mm) wood, Wenge

Wardrobe Cabinet (WC-2)

Twelve (12) Door Wardrobe Cabinet (with Lock)

Size: 1.85 m (H) x 0.60 m (W) x 1.80 m(L)

Frame/Panels: Plywood/laminated (minimum 1.5mm) wood, Wenge

Dining/Study Table (T-1)

Table

Size: 0.75 m (H) $\times 0.85 \text{ m}$ (W) $\times 0.85 \text{ m}$ (L) Worktop: 25 mm thick MFC woodgrain

worktop c/w 2mm PVC matching edging

Leg: Mild steel legs and structure in epoxy finish

Dining/Study Table (T-2)

Table

Size: $0.75 \, \text{m}$ (H) $\times 1.20 \, \text{m}$ (W) $\times 0.85 \, \text{m}$ (L) Worktop: $25 \, \text{mm}$ thick MFC woodgrain

worktop c/w 2mm PVC matching edging

Leg: Mild steel legs and structure in epoxy finish

Dining/Study Chair

Main material: Stainless steel Wood chair top

Welded frame Capacity: 70kg

Watermeter Cabinet

Dim: 0.75 m (H) x 1.20 m (W) x 0.85 m (L)

1/2" plywood on 1 1/2" angle bar framing, laminated finish

Piano Hinge

NOTE

The foregoing list of item of works does not in any way limit the responsibility of the Supplier to perform all other works necessary for the completion of the project, Supply and Installation of Dormitory Furniture

GUARANTEE

The Supplier shall guarantee all works under this contract to be free from any technical, material, workmanship and/or factory defects and shall replace and repair to the satisfaction of the Project Architect / Engineer and/or to the Chief of CPDMO on any part or portion of the work which may fail within a period of one (1) year after the final acceptance of the system.

COMPLETION PERIOD

The Supplier is given **Seventy Five (75) Calendar days** to execute the supply and delivery works including the installation all system requirements. The Supplier shall coordinate to the CPDMO Inspector and End-users for the schedule of testing of systems and other related job.

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