

BIDS AND AWARDS COMMITTEE 3

2nd Floor, Joaquin Gonzales Hall, Interactive Learning Center (ILC) Room
University of the Philippines Manila
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INVITATION TO BID

1. The University of the Philippines Manila through its Bids and Awards Committee III (BAC 3), invites suppliers/manufacturers/distributors/contractors to apply for eligibility and to bid for the hereunder projects:

Name of Project:	Supply of 15 Units Computer Desktop
Requesting Unit/Location:	Newborn Screening Reference Center
Approved Budget for the Contract:	Php 750,000.00
Bid Documents	Php 1,000.00
Contract Duration:	Single Bid
PR No.:	NSRC-13-11-27
Source of Fund:	439-184-142B

2. Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of bids shall use non-discretionary “pass/fail” criteria. Post-qualification of the lowest calculated responsive bid shall be conducted.
3. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its implementing Rules and Regulation (IRR).
4. The complete schedule of activities is listed, as follows:

	Activities	Schedule
1	Issuance of Bid Documents	Starting – February 27, 2014
2	Pre-bid Conference	March 12, 2014 – 9:30 a.m.
3	Opening of Bids	March 26, 2014 – 9:00 a.m.
4	Bid Evaluation	Within two (2) weeks after the opening
5	Post-qualification	Within one (1) week after the bid evaluation
6	Issuance of Notice of Award	Seven (7) days after Post-qualification

5. Bid Documents will be made available only to eligible bidders upon payment of a non-refundable amount stated above for each project to the U.P. Manila Cashier’s Office.
6. UP Manila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
7. The University of the Philippines Manila reserves the right to reject any or all bids, to waive any formality or defects therein, or to accept such as may be considered most advantageous to UP Manila.
8. All inquiries shall be directed to the BAC III Secretariat at tel. no. 525-4322 / 526-2275. This is also posted at the UP Manila Official Web: <http://www.upm.edu.ph/procurement>.

JOSE FLORENCIO F. LAPEÑA JR, MD
Vice Chancellor for Administration